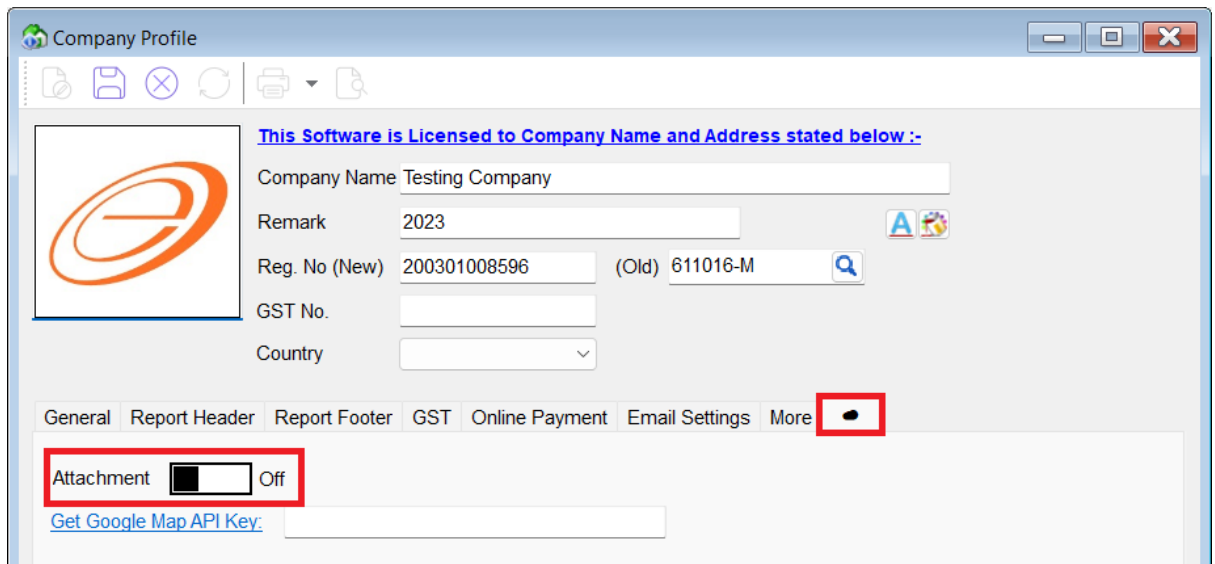


# Cloud Attachment- Quick Start

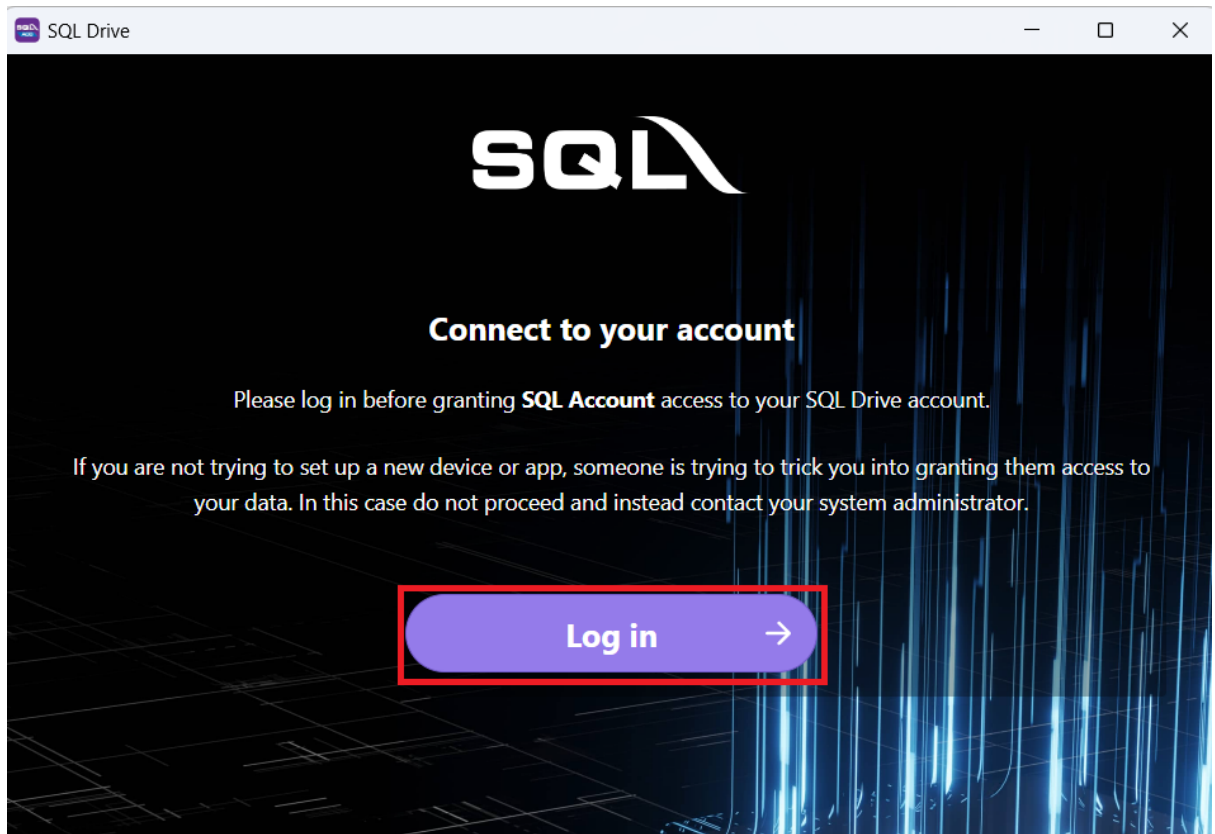


## Cloud Attachment Activation

1. Menu : **File | Company Profile...**
2. Click on the **Cloud icon tab**.
3. **Turn-ON** the Attachment



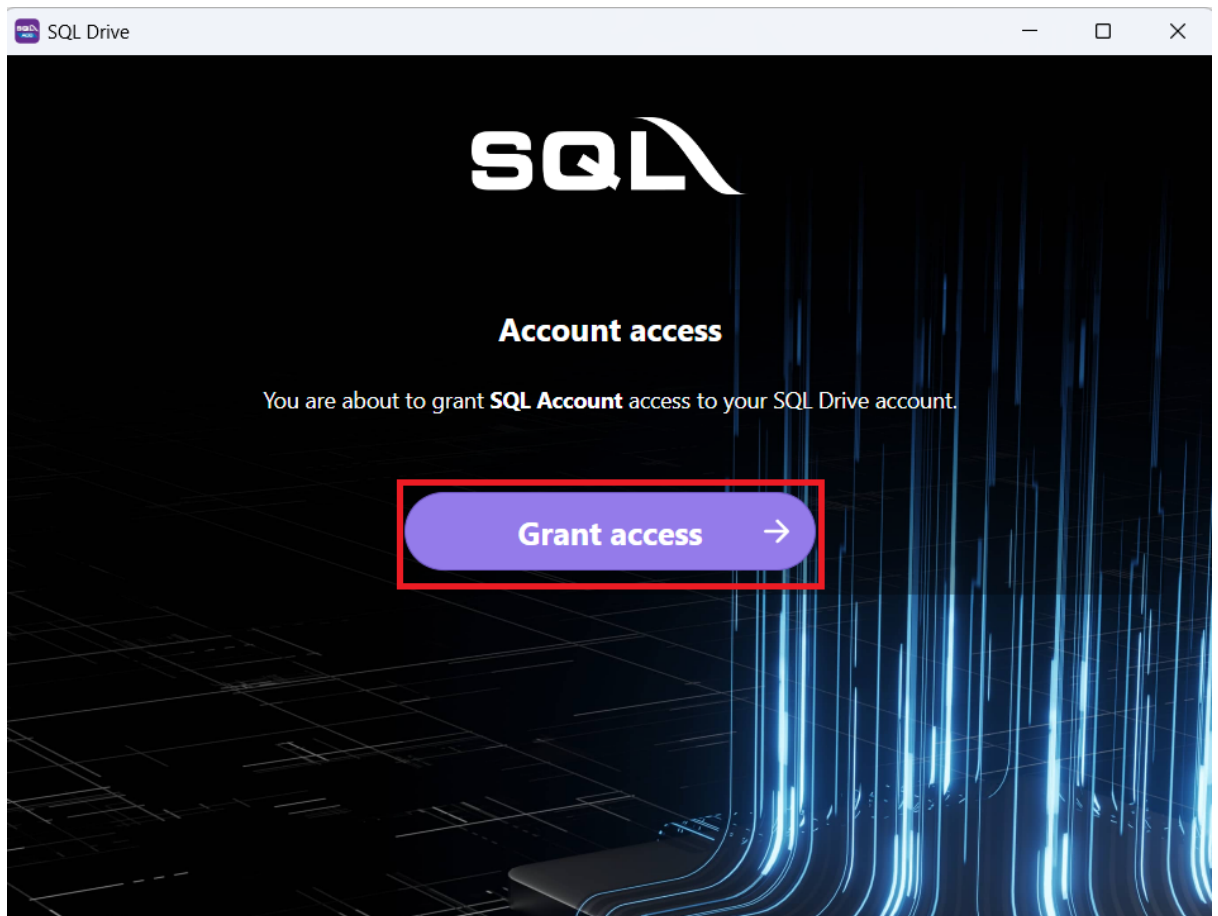
4. Click on **Log In** → **Log in with Google**



# Cloud Attachment- Quick Start



5. After login with gmail, click on **Grand Access**

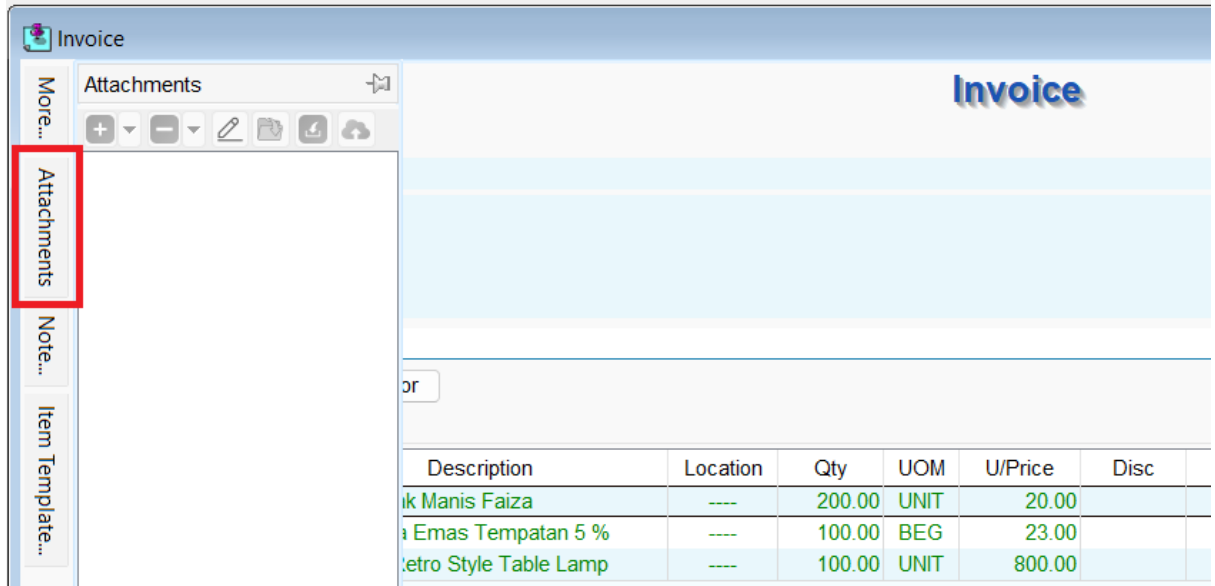


6. Account connected (Granted success)

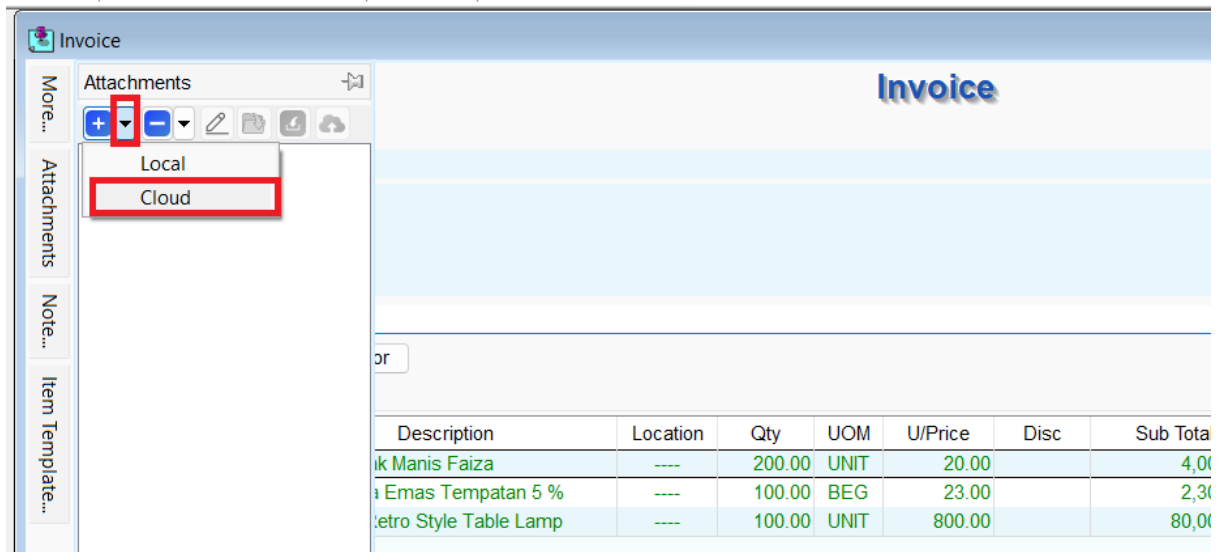
# Cloud Attachment- Quick Start

## Add Cloud Attachment

1. Click on **Attachments**.



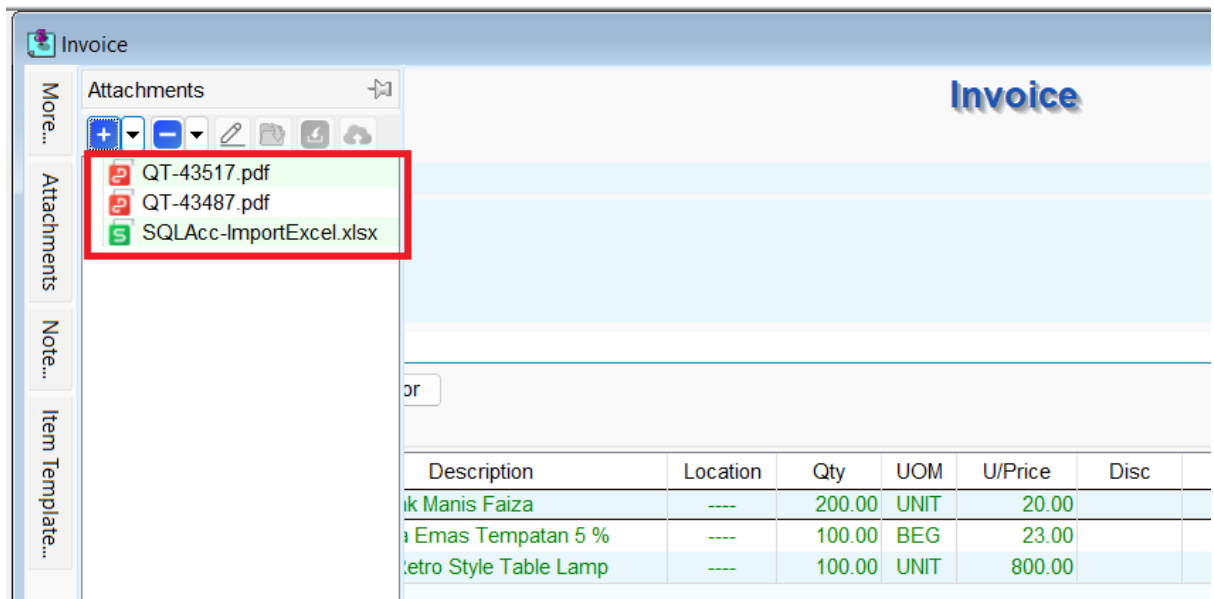
2. Click the **arrow-key down**. Choose **Cloud**.



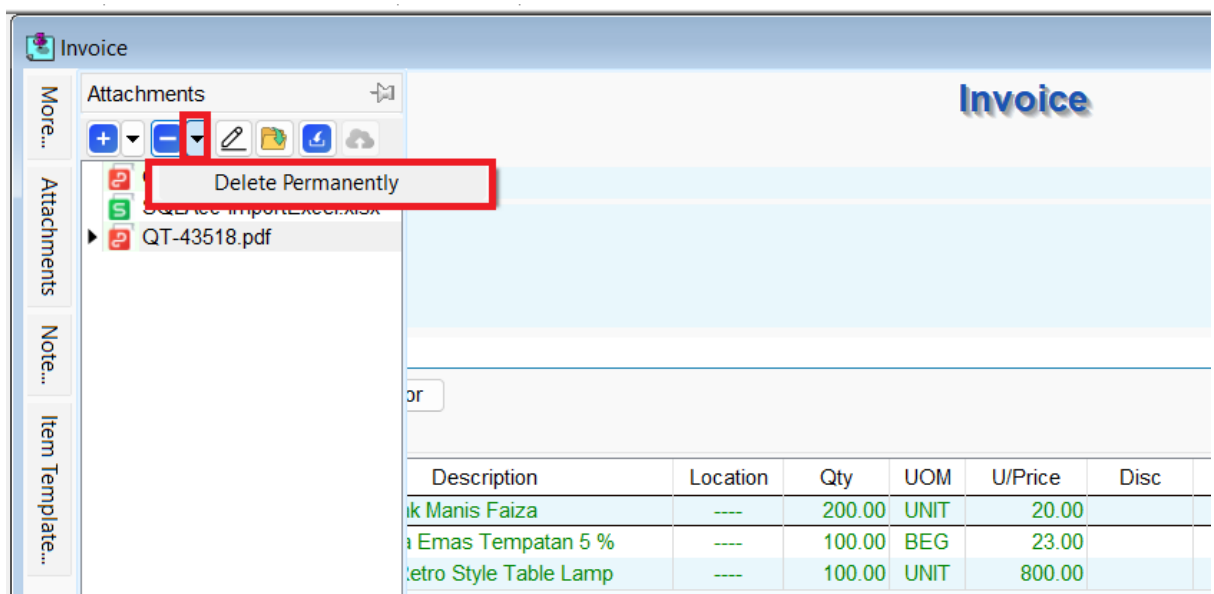
# Cloud Attachment- Quick Start



3. You can attach multiple different document type (like excel, doc, picture, pdf, etc)



4. To delete the attachment files permanently. See the screenshot below.



<<<END>>>