



SQL

Business Software

RHB

Reflex Premium Plus

USER GUIDES

**Real-time bank feeds transactions &
Auto bank reconciliation**



RHB Reflex

The Number 1 Accounting Software
Trusted by more than 250,000 businesses



www.SQL.com.my

Integrate with bank seamlessly

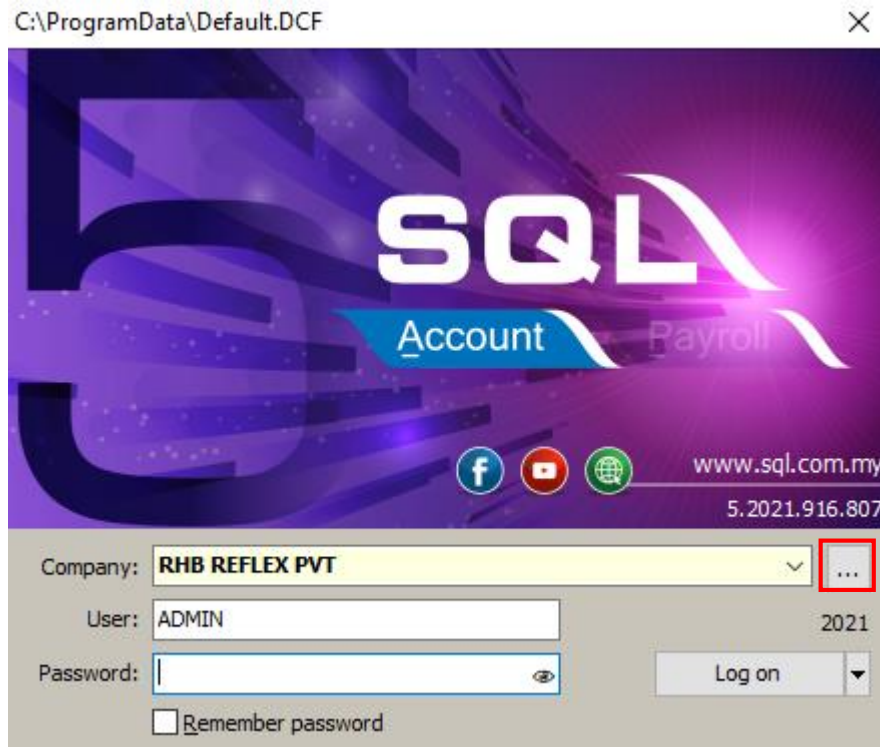
Table of Contents

User Linking.....	2
Create Database in SQL Account.....	2
Maintain Bank Account in SQL.....	3
Link RHB Reflex Account.....	4
Bank Balance Inquiry.....	8
Payment Initialization.....	9
Maintain Supplier Details.....	9
Payment mode.....	11
RHB 3 rd Party Transfer (RHB to RHB).....	11
Payment - IBG.....	13
Payment – Instant Transfer.....	15
Payment – DuitNow.....	17
Payment – JomPay.....	19
Payment Status Update.....	21
Bank Reconciliation.....	22
Unlink RHB Reflex Account.....	24
Support Channel.....	25
RHB Reflex User Linking User Guide.....	25

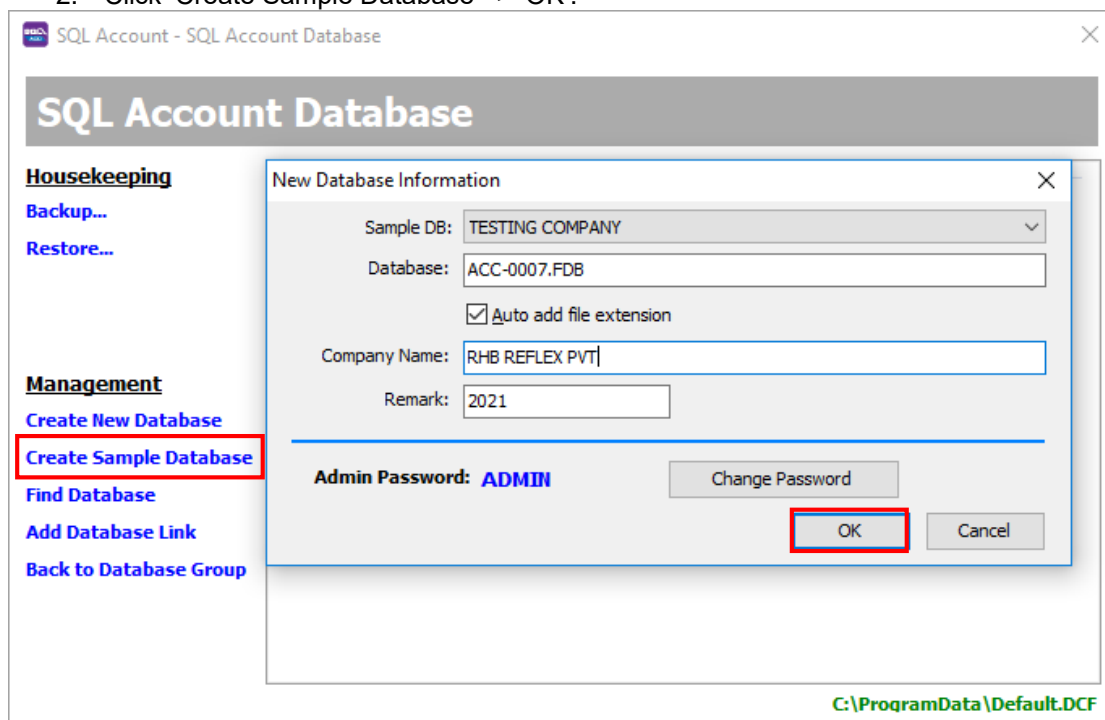
User Linking

Create Database in SQL Account

1. Launch SQL Accounting software.
 - Existing SQL user - Log on as usual
 - New SQL user - Click '...' to create database.

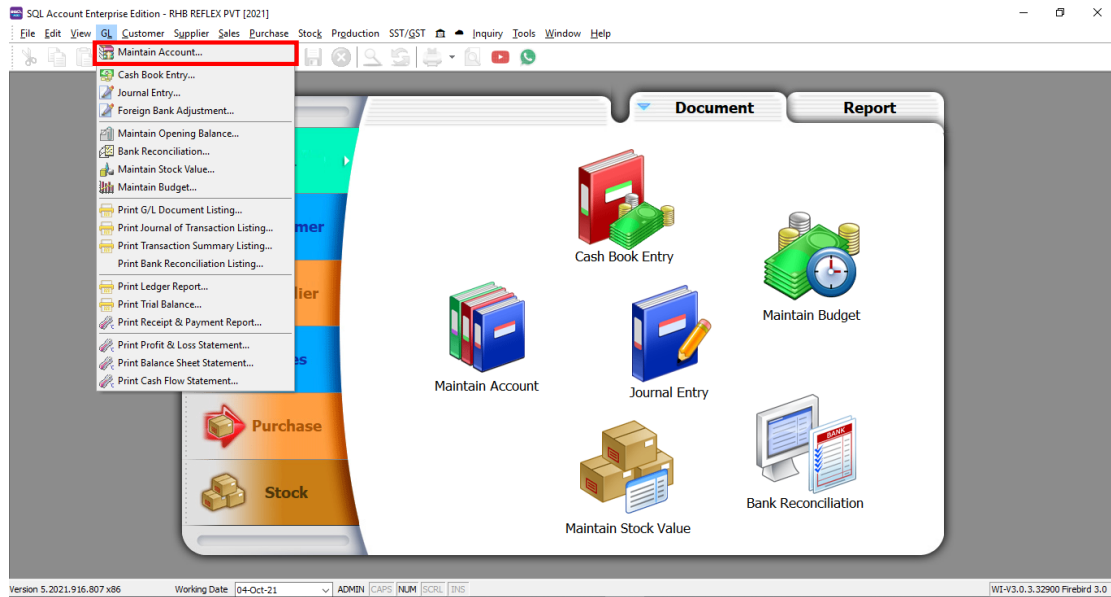


2. Click 'Create Sample Database' -> 'OK'.

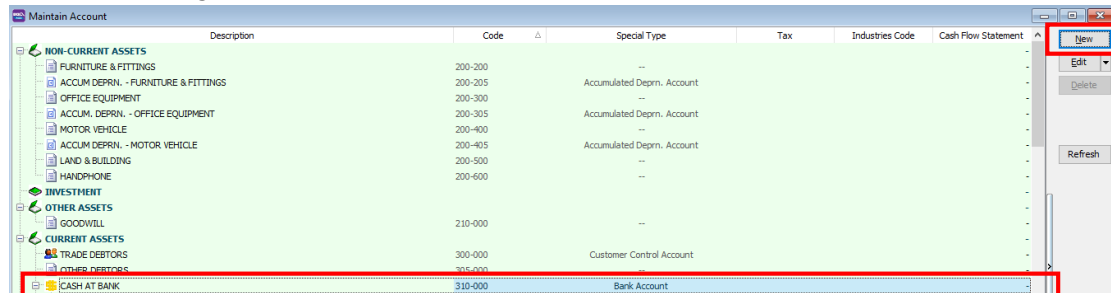


Maintain Bank Account in SQL

1. Select 'GL' menu -> 'Maintain Account'



2. Select 'CASH AT BANK' -> 'New'



3. Fill in the information and click "OK".
Blue box is the mandatory field.

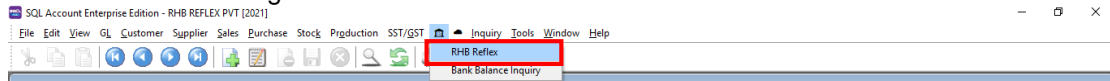
The 'Account - RHB' dialog box contains the following fields and options:

- GL Code: 310-005
- Description: RHB
- Tax: [Dropdown menu]
- Special Account Type (checked):
 - Bank Account
 - Cash Account
 - Deposit Account
 - Customer Control Account
 - Balance Stock Account
- Cash Flow Statement Type:
 - None
 - Cash Flow From Financing Activities

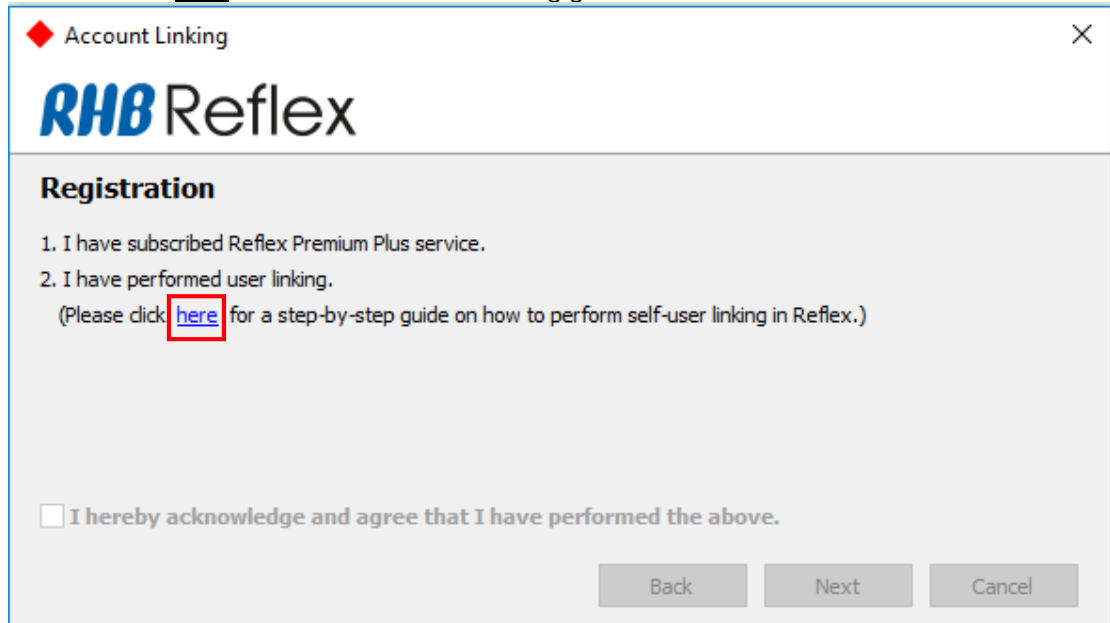
The 'OK' button is highlighted in red.

Link RHB Reflex Account

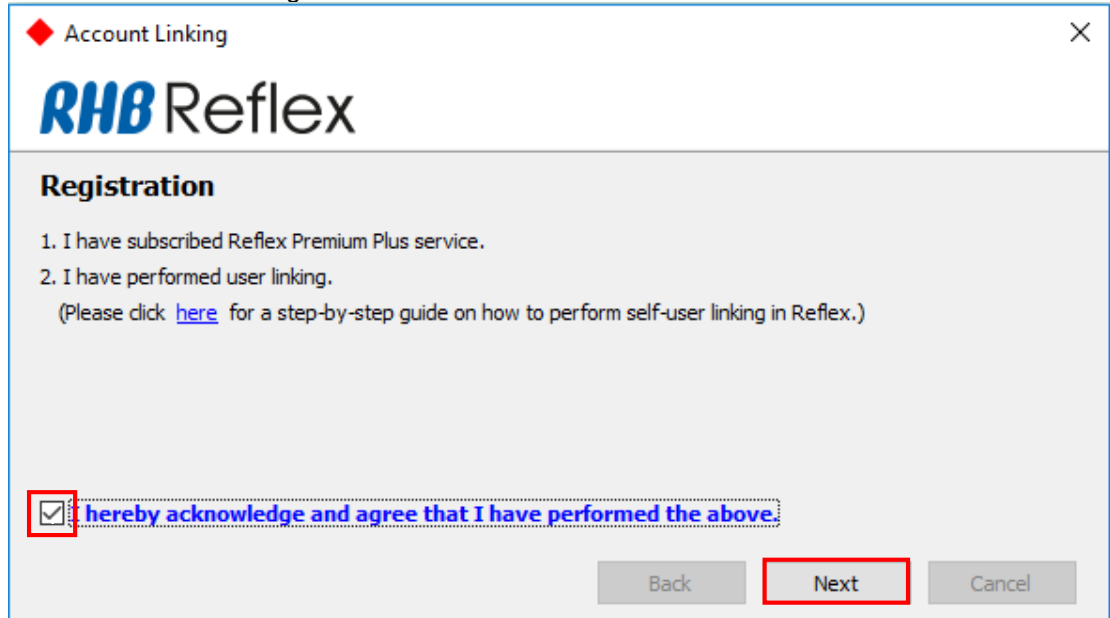
1. Select Banking menu -> 'RHB Reflex'



2. Click 'here' for RHB Reflex user linking guide



3. Tick acknowledgement box -> click 'Next'



4. Fill in the information
 - A. Registered RHB Direct user email address and
 - B. Account name/business name.
5. Click 'Link'

Account Linking

RHB Reflex

Link Account

example@gmail.com **A**

KUMPULAN A| **B**

TESTING COMPANY

Back Link Cancel

RHB Reflex

WELCOME GORDIE
KUMPULANA **B**
Last Login Date: Thu, 09 Sep 2021 at 11:41:48

Task List Administrative Trade Support Reports

Administrative > User Maintenance > RHB Direct User Maintenance > Add

RHB Direct User Maintenance - Add

User Information

User ID* rge1

RHB Direct Email Address* **A**
example@gmail.com

Company Name* KUMPULAN A

Business Registration Number* KUMPULANA

User Name* je3

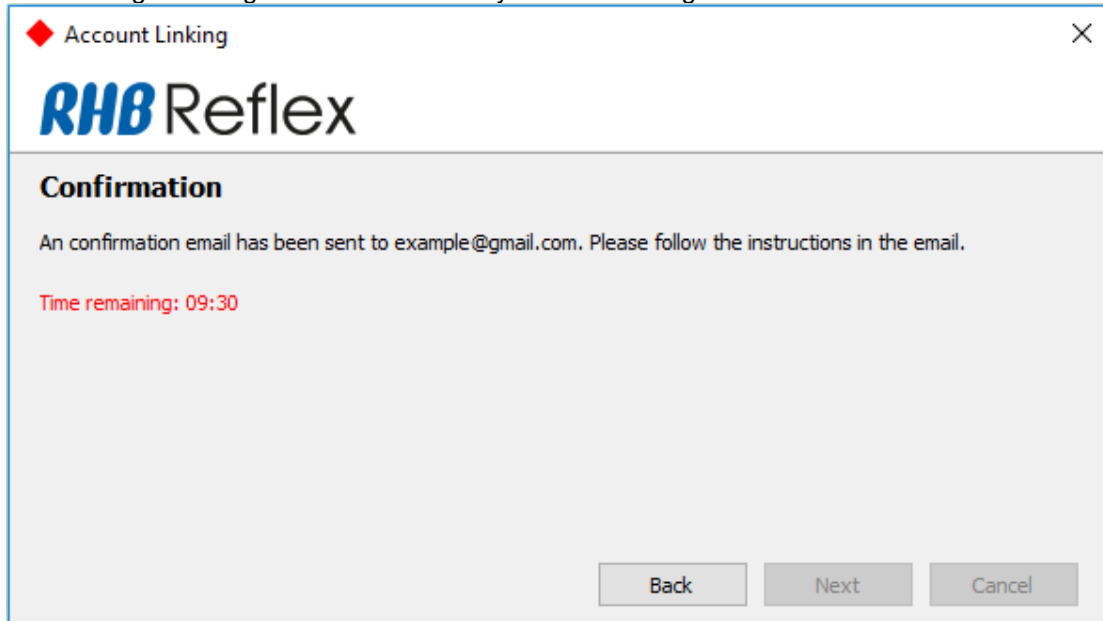
User Mobile Number* 60 123123123123

Channel* Please select

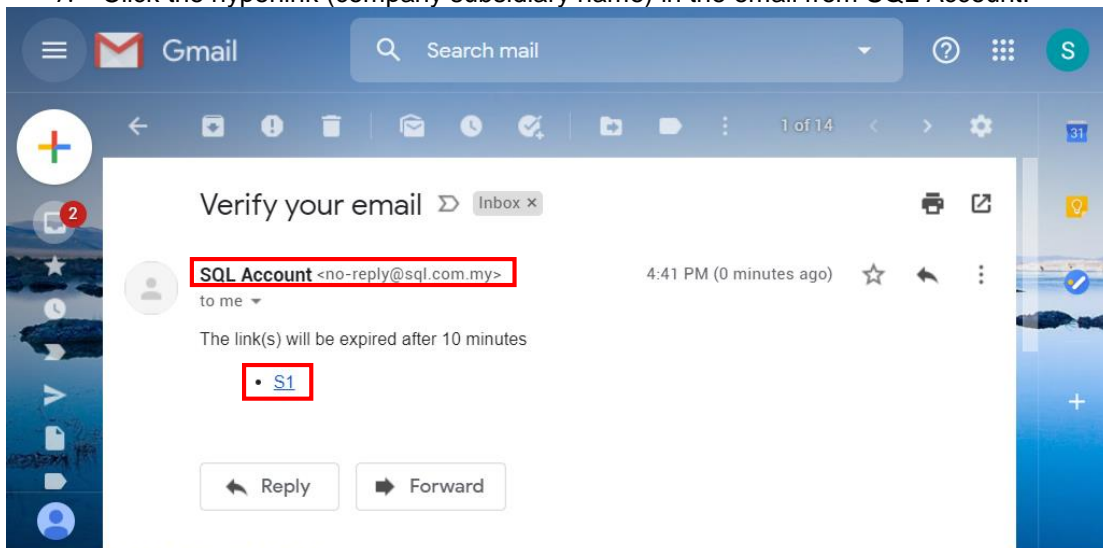
Subsidiary/Department* Please select

User Group* MAKER

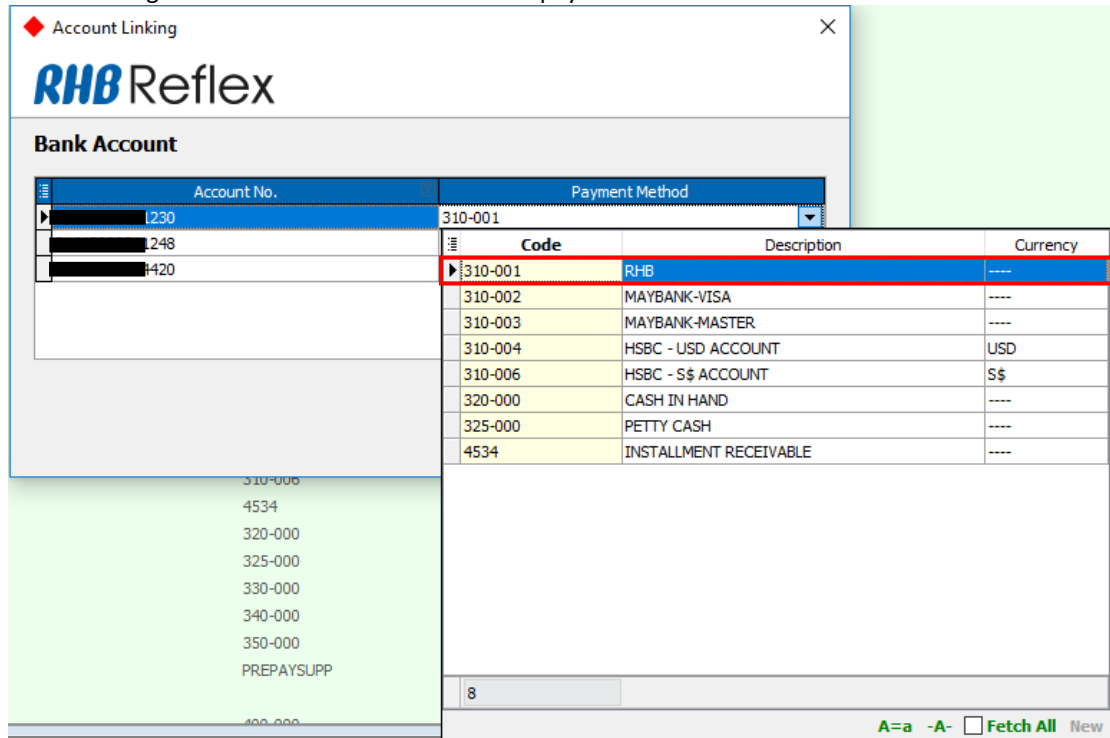
6. Login the registered email to verify the user linking within 10 minutes.



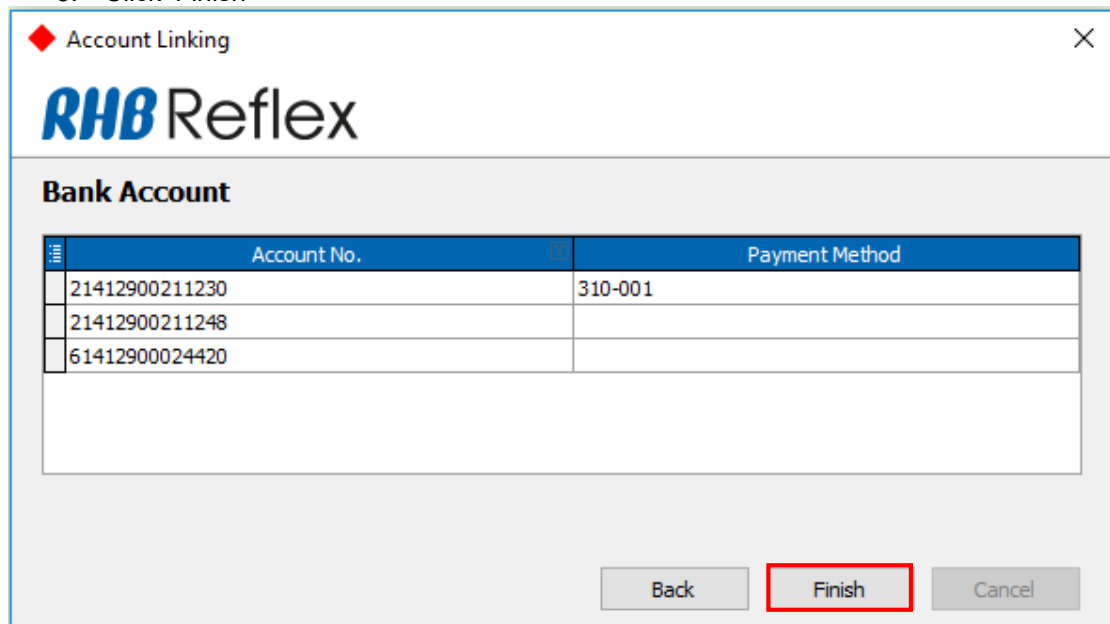
7. Click the hyperlink (company subsidiary name) in the email from SQL Account.



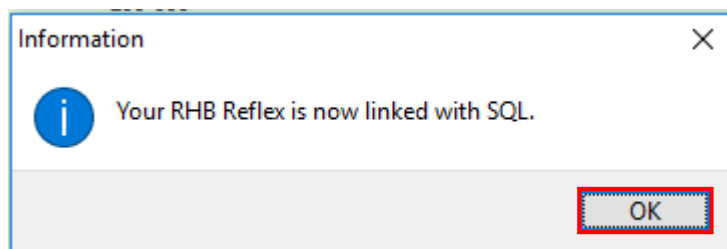
8. Assign RHB bank account to the desired payment method.



9. Click 'Finish'

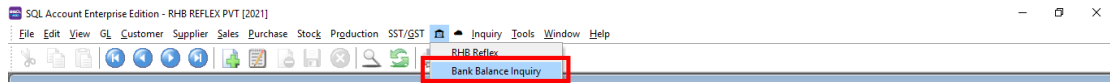


10. Click "OK", your RHB Reflex bank account have now linked.

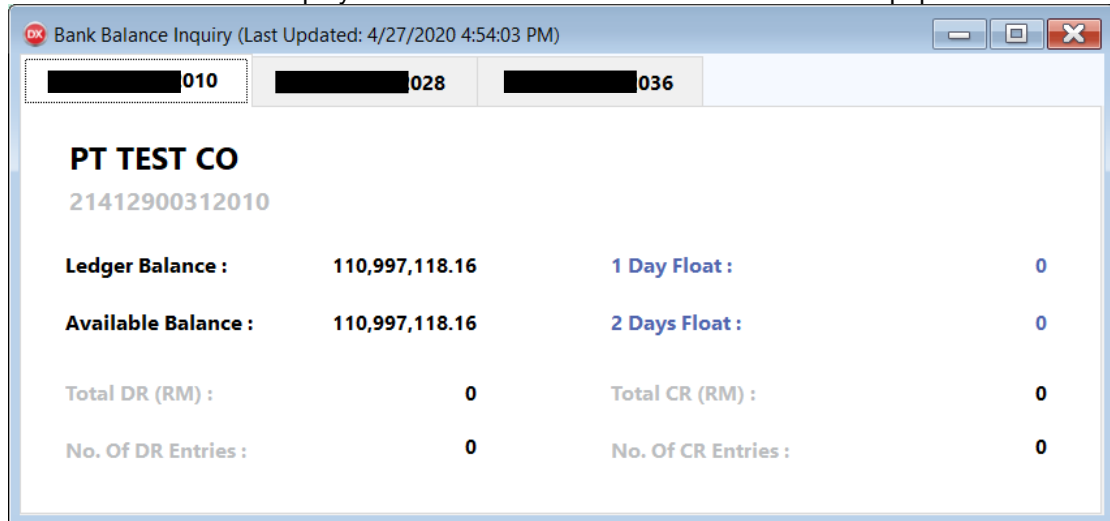


Bank Balance Inquiry

1. Select Banking menu-> 'Bank Balance Inquiry'



2. Bank balance inquiry details for RHB Reflex bank accounts will be populated.

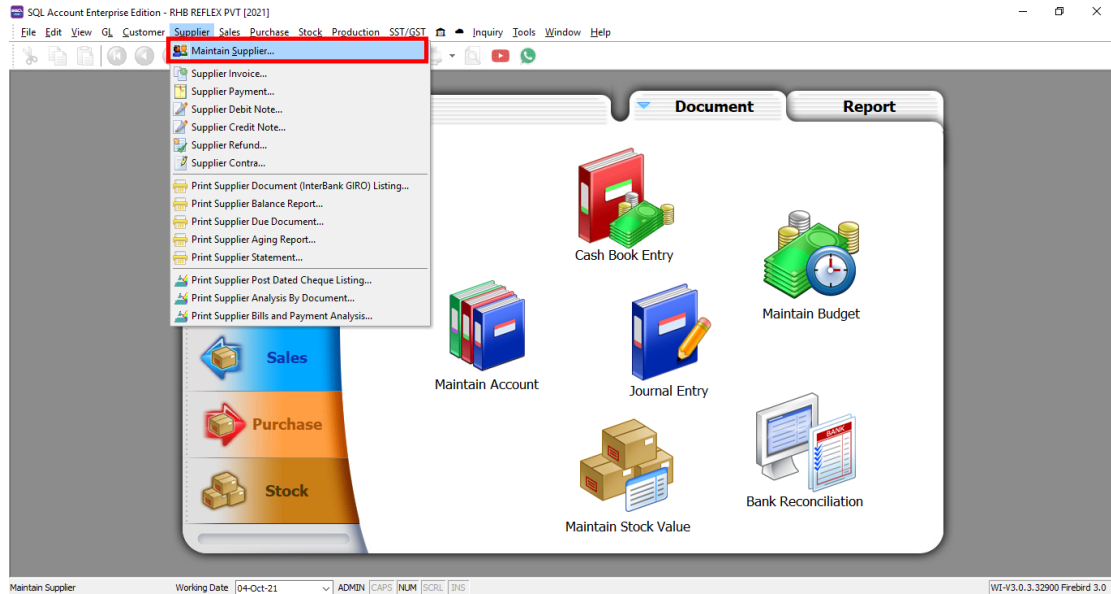


3. Close the window and reopen for real-time updated balance.

Payment Initialization

Maintain Supplier Details

1. Select Supplier menu -> 'Maintain Supplier'



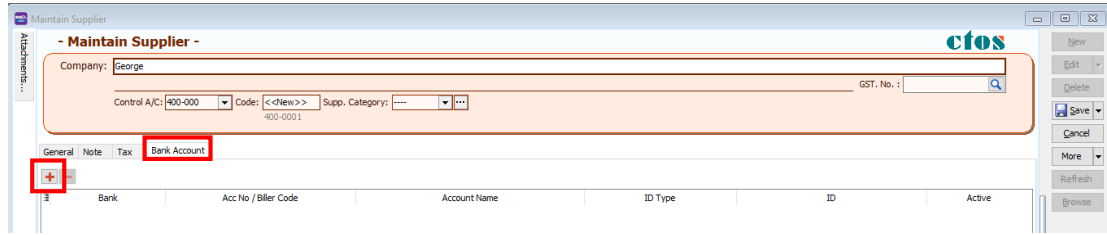
2. Click 'New'

Company Name	Code	Company Category	Attention	Phone 1	Currency	Outstanding
ABCD CO.	400-A0001	----			SG\$	0.00
CEL.COM (M) COMMUNICATION BHD	400-C0001	----	MS SIM	03-56801313	----	10,534.00
DIGI COMMUNICATION BHD	400-E0001	----	MR DELFO	03-56016016	----	3,420.00
ERICSON SUPPLIER BHD	400-E0001	----	MR ERIC	03-56099877	----	87,218.80
George	400-G0001	----			----	18.72
LION HPHONE ACCESSORIES SDN BHD	400-L0001	----	MR WOO	03-57989487	----	665.50
MAXIS COMMUNICATION BHD	400-M0002	----	MR MAX	03-59012012	----	0.00
MOTOROLA SUPPLIER BHD	400-M0001	----	MS MAY	03-90210987	----	(10,000.00)
NOKIA CORP LTD	400-N0001	----	MR ANDERSON	00-029-948476	USD	(10,000.00)
SHER	400-S0001	----			----	(10.00)
WORLDLINE COMMUNICATION SDN BHD	400-W0001	----	MS HO	03-33429898	----	10,000.00

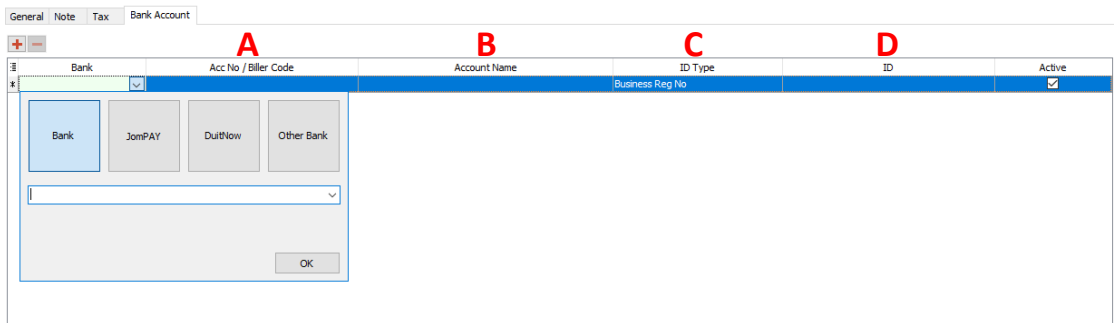
3. Fill in supplier details and click "Save"

The screenshot shows the 'Maintain Supplier' form with the 'Company' field highlighted in red. The form includes fields for Company Name, Code, Supp. Category, and various other details.

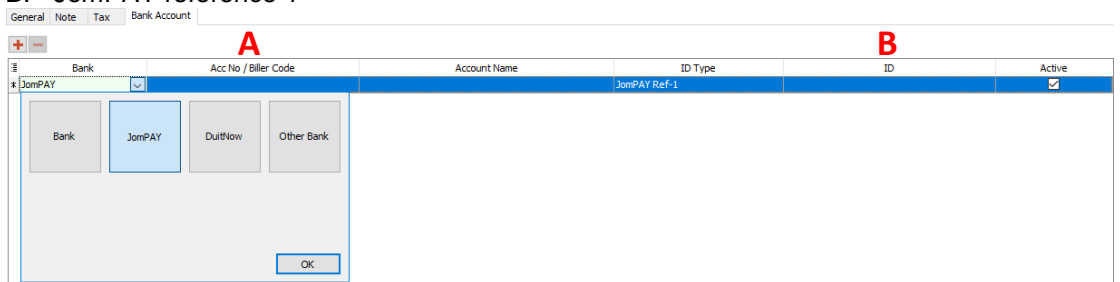
4. Select 'Bank Account' -> click '+'



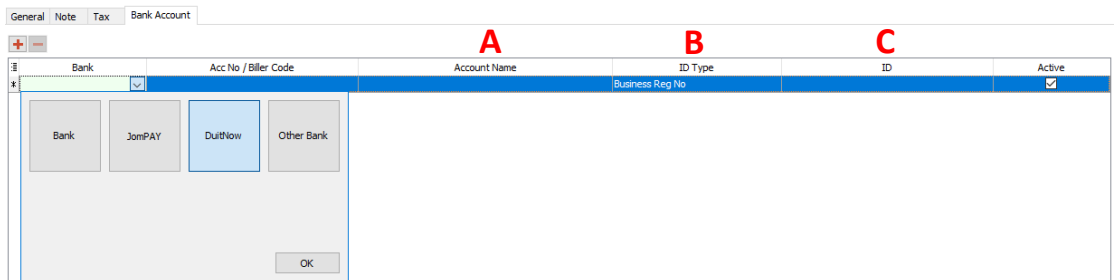
- i) Select Bank for RHB 3rd Party Transfer, IBG and Instant Transfer.
Fill in information below:
 - A. Bank account number
 - B. Bank account name
 - C. ID Type (Business Reg No / New IC / Old IC / Passport / Police ID / Army ID)
 - D. ID number



- ii) Select JomPAY for Bill Payment
Fill in information below:
 - A. JomPAY biller code
 - B. JomPAY reference 1



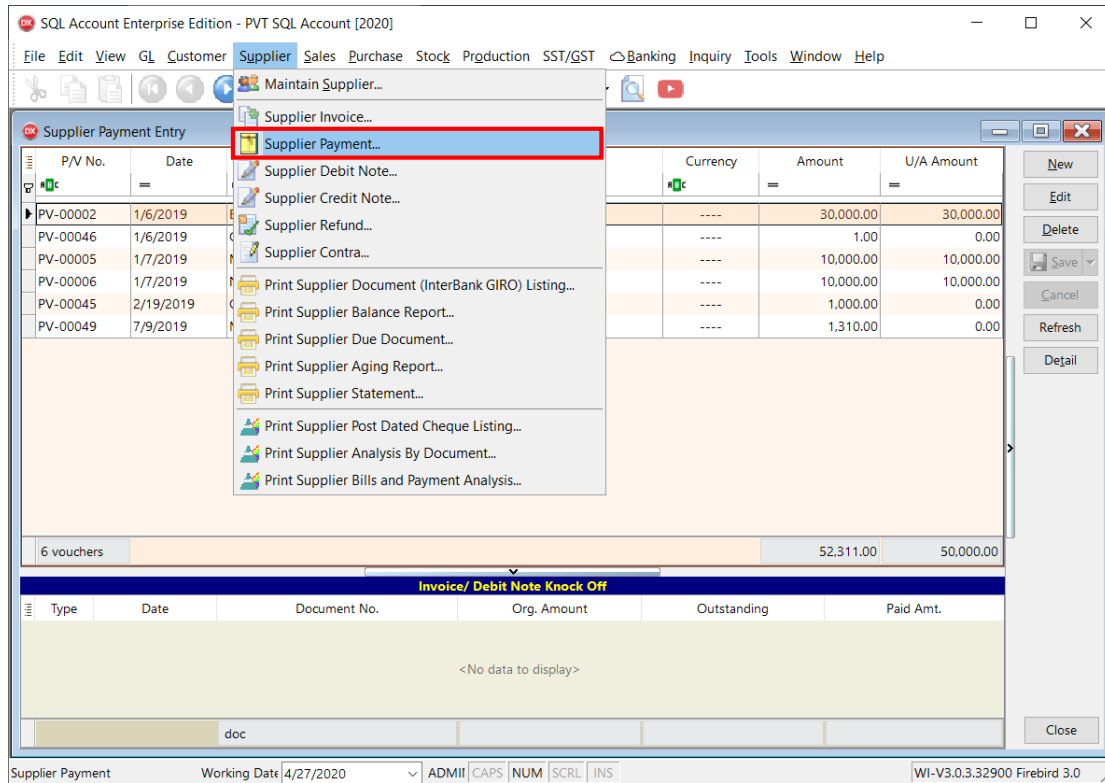
- iii) Select DuitNow for DuitNow proxy transfer
 - A. Beneficiary name
 - B. DuitNow proxy ID type (NRIC/ Passport No./ Army ID/ Mobile No./ Business Reg No.)
 - C. ID number



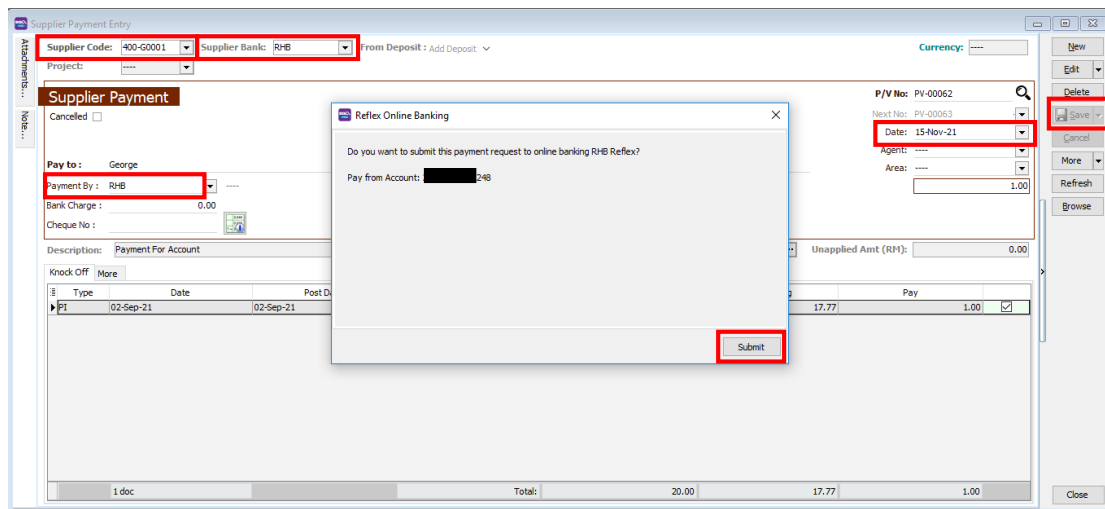
Payment mode

RHB 3rd Party Transfer (RHB to RHB)

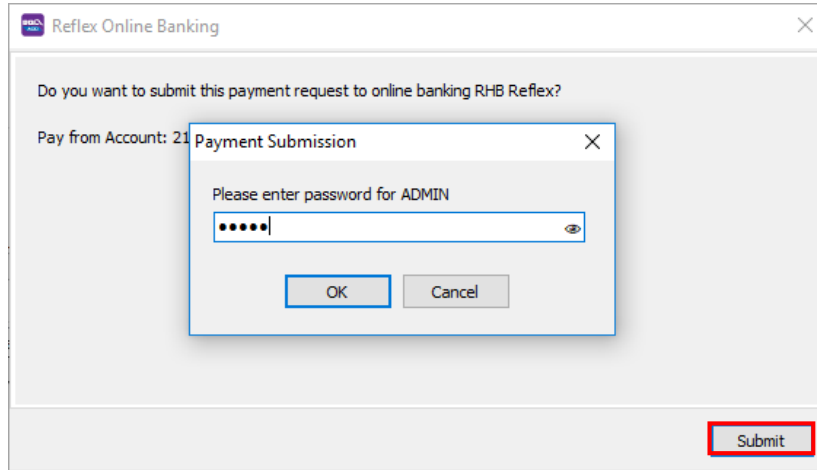
1. Select Supplier -> Supplier Payment -> click "New"



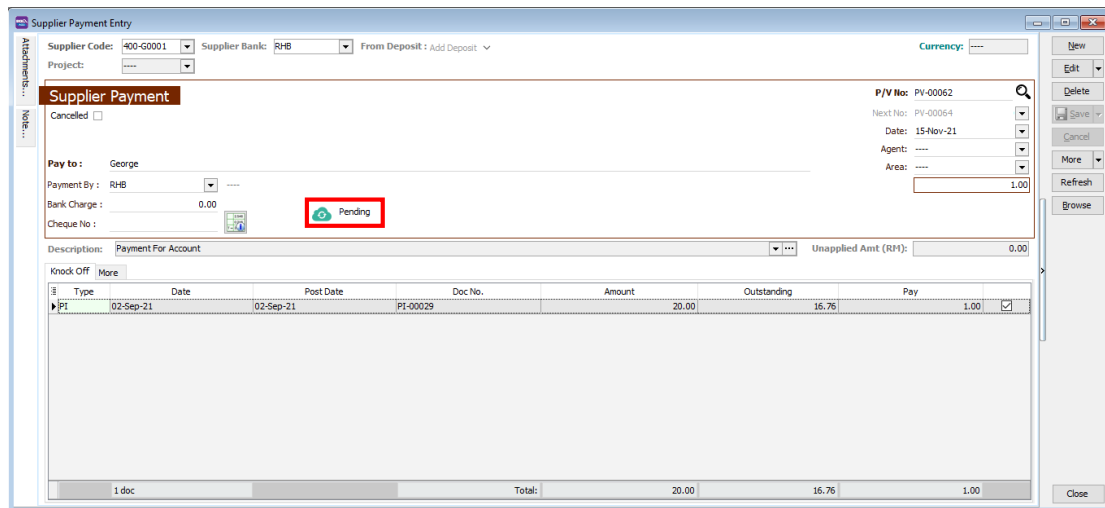
2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : RHB crediting bank account
4. Select Payment By : RHB bank account
5. Select Date (Payment date)
– Future dated payment will be submitted to Reflex if future date is selected.
6. Click "Save".
7. Reflex Online Banking will be pop-out, click "Submit" to proceed.



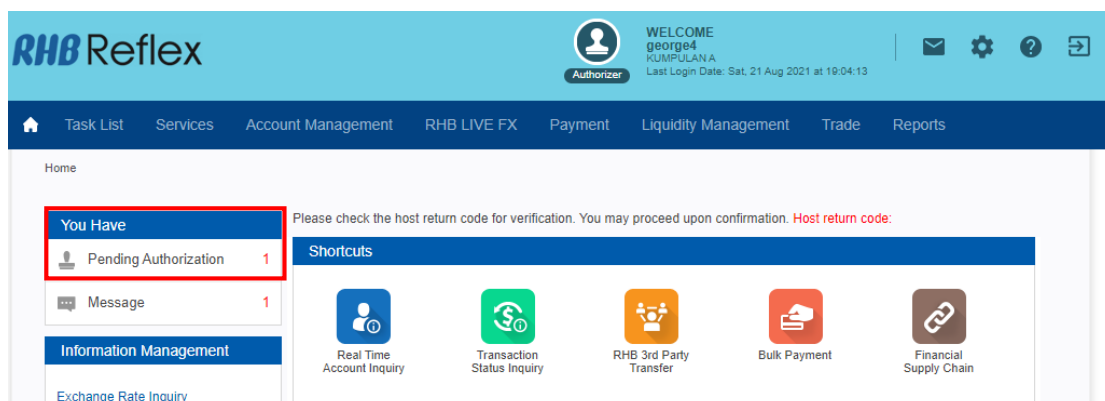
8. Enter SQL password and click “Submit”.



9. Payment status will be populated after submission. Successful payment initiation status is “Pending”, otherwise please refer to the error message is shown or refer RHB Reflex for further details.

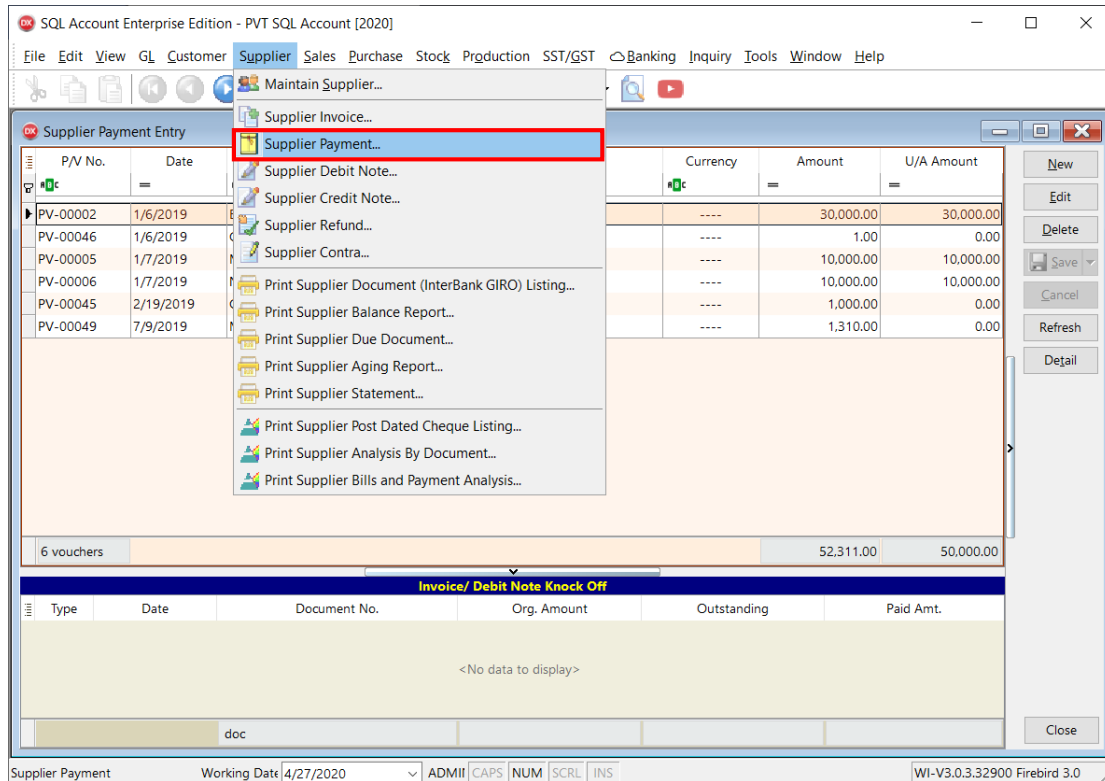


10. Login to RHB Reflex for payment authorization.

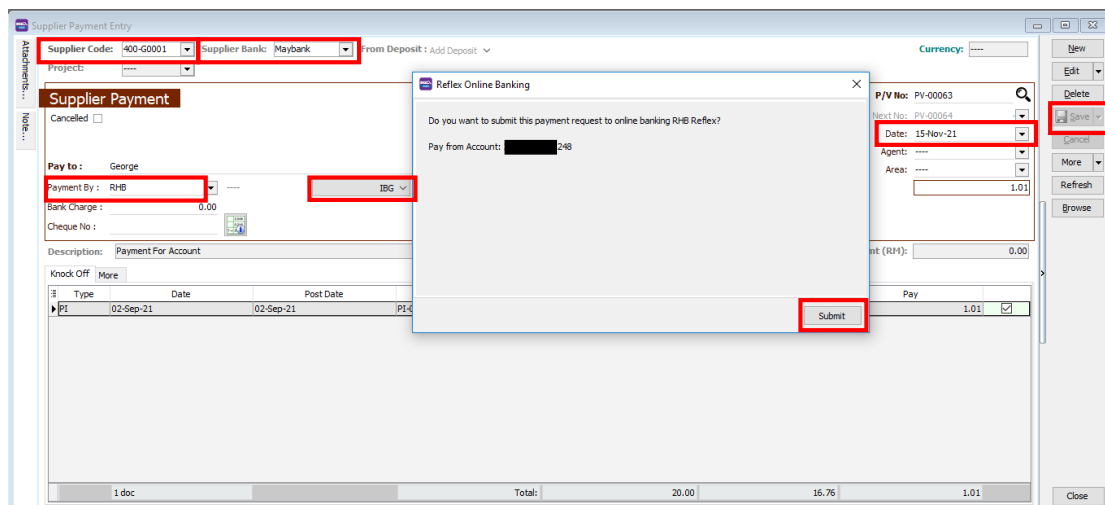


Payment - IBG

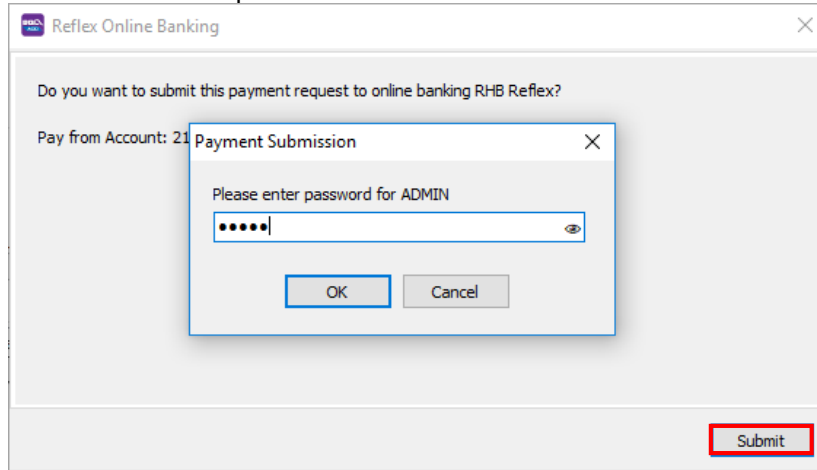
1. Select Supplier -> Supplier Payment -> click "New"



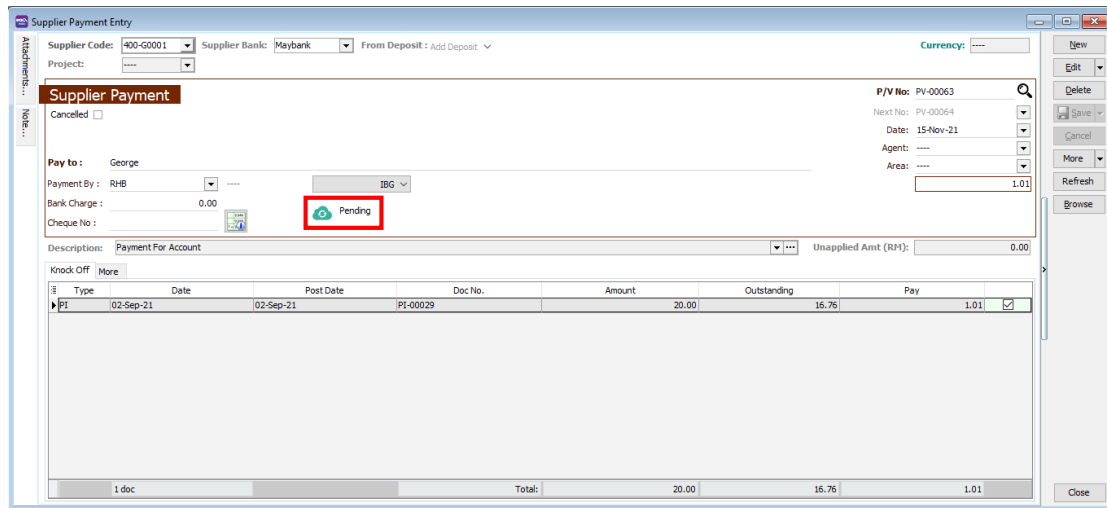
2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : Non RHB crediting bank account
4. Select Payment By : RHB bank account
5. Select IBG payment mode.
6. Select Date (Payment date)
– Future dated payment will be submitted to Reflex if future date is selected.
7. Click "Save".
8. Reflex Online Banking will be pop-out, click "Submit" to proceed.



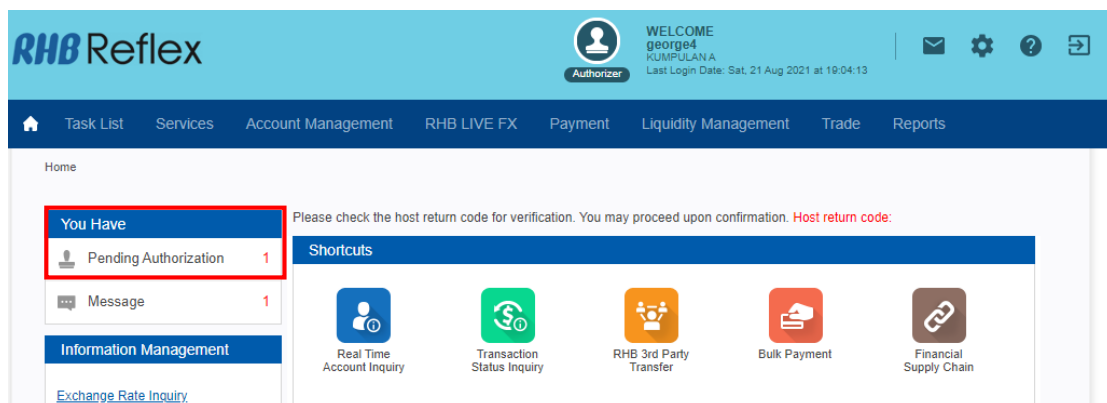
9. Enter SQL password and click "Submit".



10. Payment status will be populated. Successful payment initiation status is "Pending", otherwise please refer to the error message.

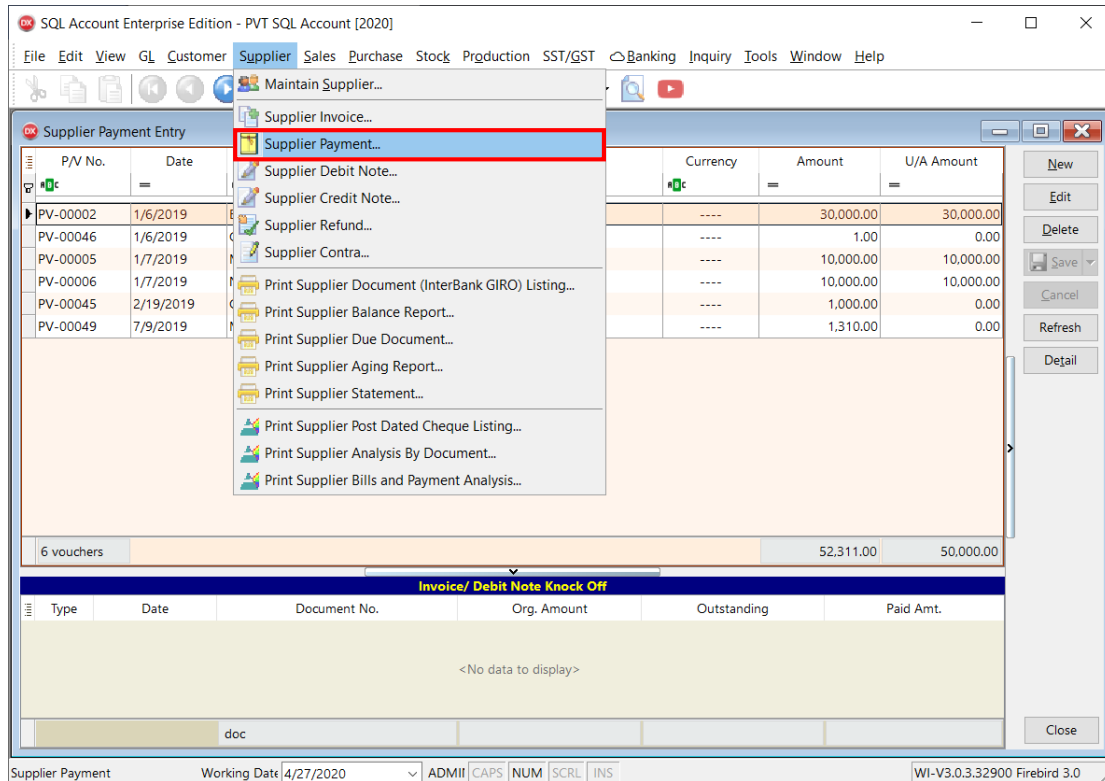


11. Login to RHB Reflex for payment authorization.

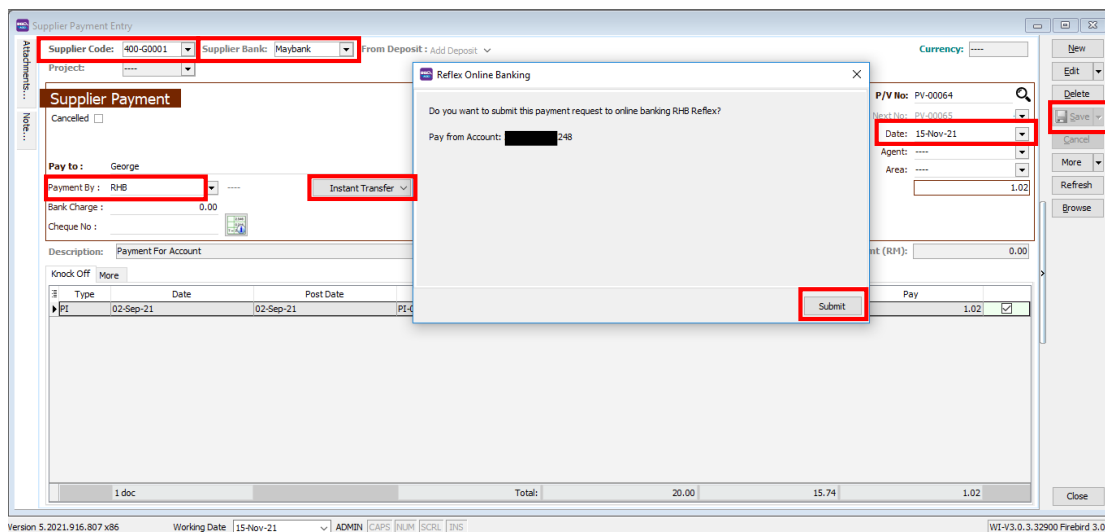


Payment – Instant Transfer

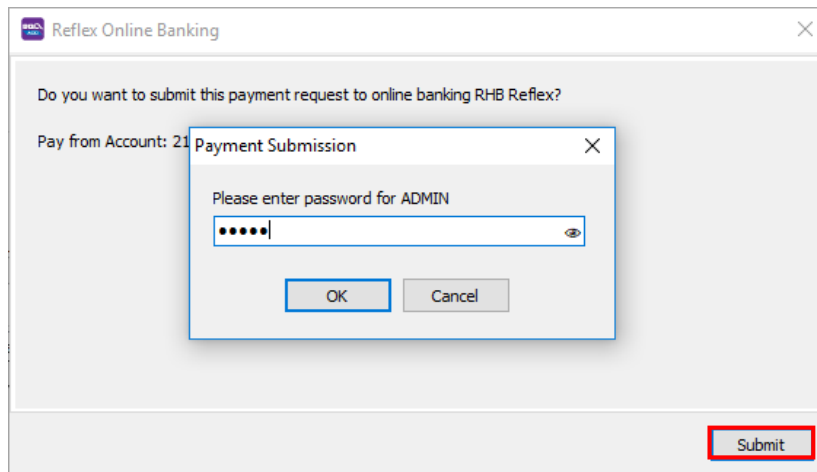
1. Select Supplier -> Supplier Payment -> click “New”



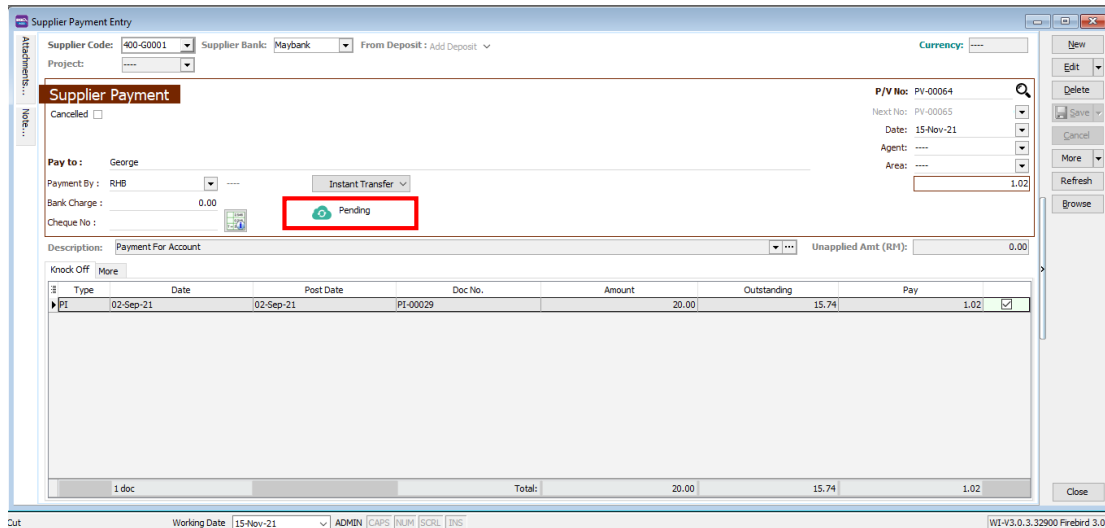
2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : Non RHB crediting bank account
4. Select Payment By : RHB bank account
5. Select “Instant Transfer” payment mode.
6. Select Date (Payment date)
– Future dated payment will be submitted to Reflex if future date is selected.
7. Click “Save”.
8. Reflex Online Banking will be pop-out, click “Submit” to proceed.



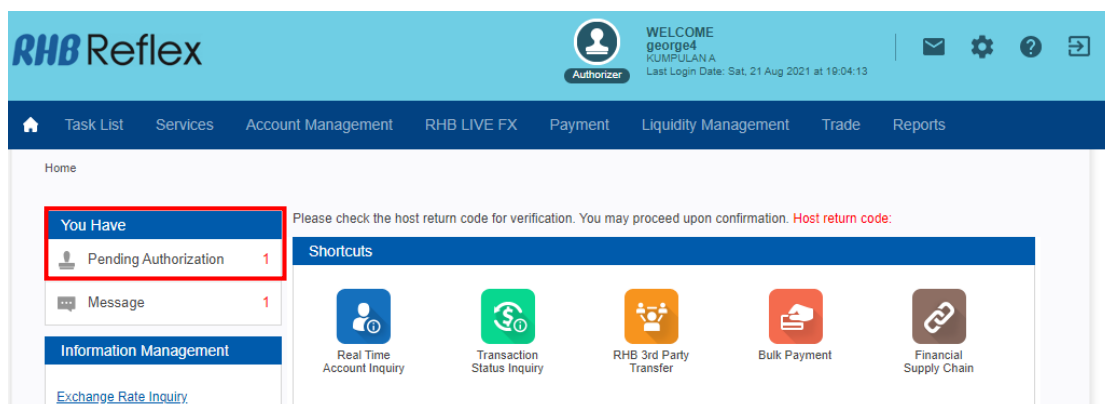
9. Enter SQL password and click "Submit".



10. Payment status will be populated. Successful payment initiation status is "Pending", otherwise please refer to the error message.



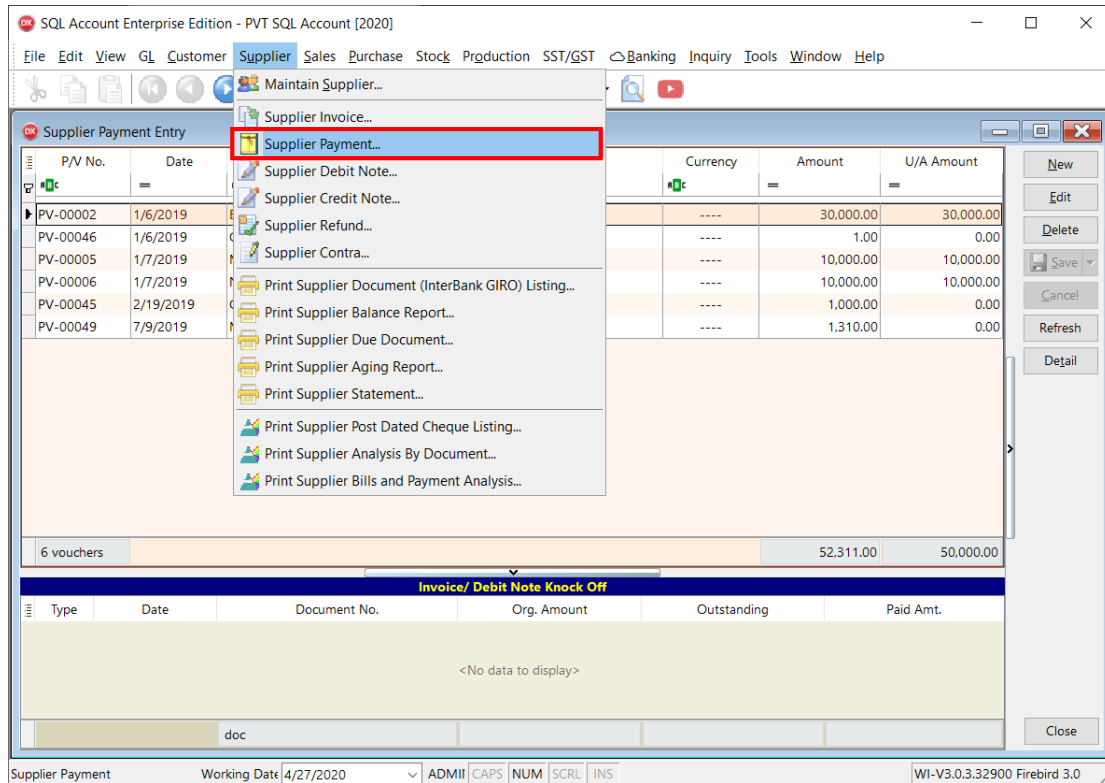
11. Login to RHB Reflex for payment authorization.



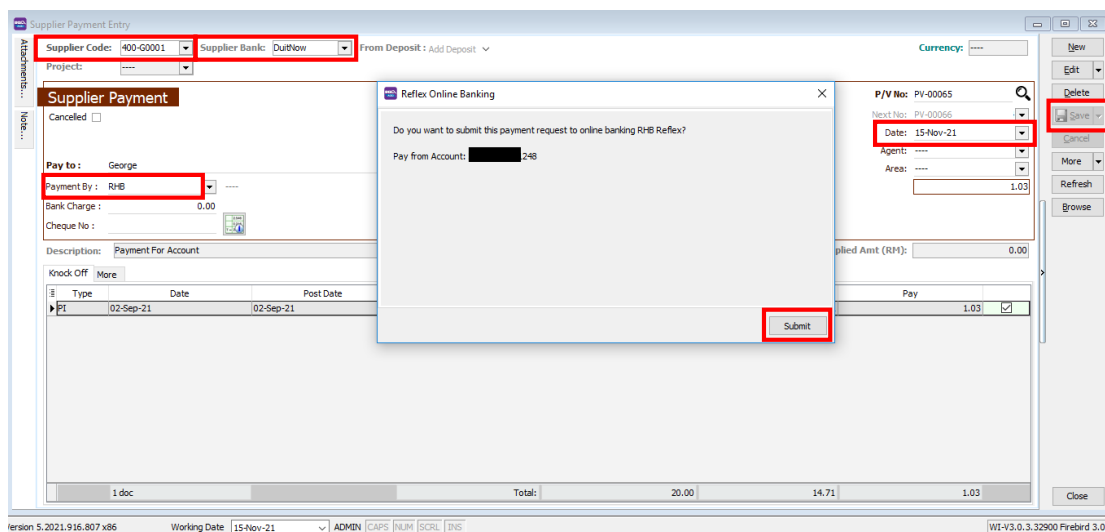
Payment – DuitNow

DuitNow transfer via proxy is supported includes IC Number, Business Registration Number & Mobile Number.

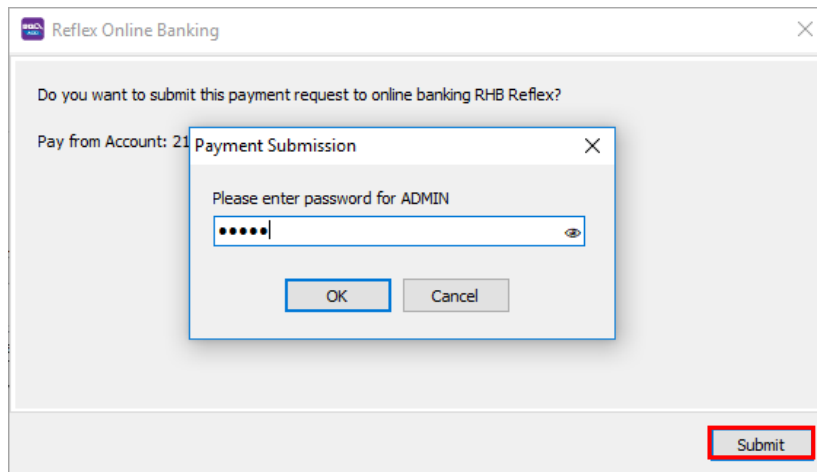
1. Select Supplier -> Supplier Payment -> click “New”



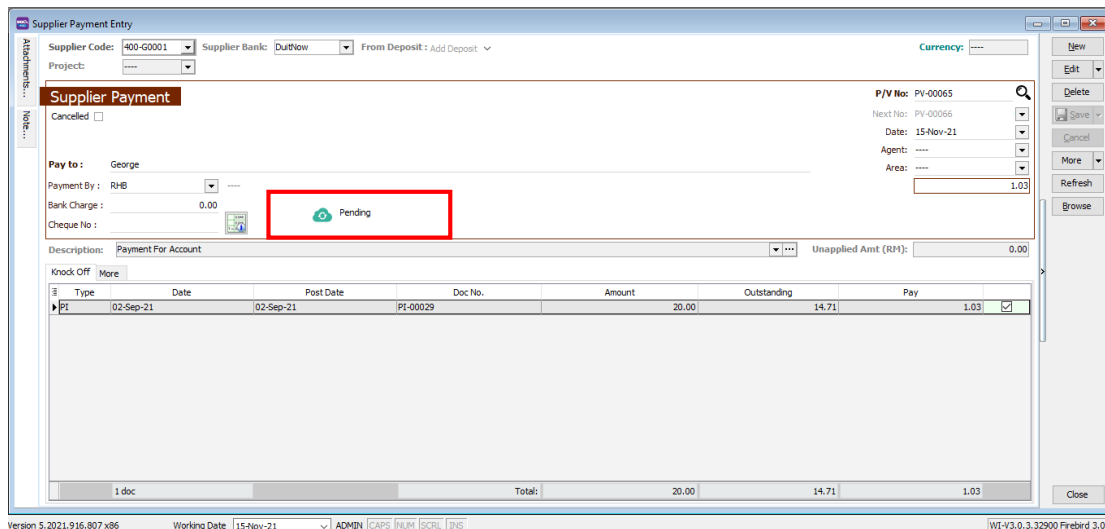
2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : DuitNow
4. Select Payment By : RHB bank account
5. Select Date (Payment date)
 - Future dated payment will be submitted to Reflex if future date is selected.
6. Click “Save”.
7. Reflex Online Banking will be pop-out, click “Submit” to proceed.



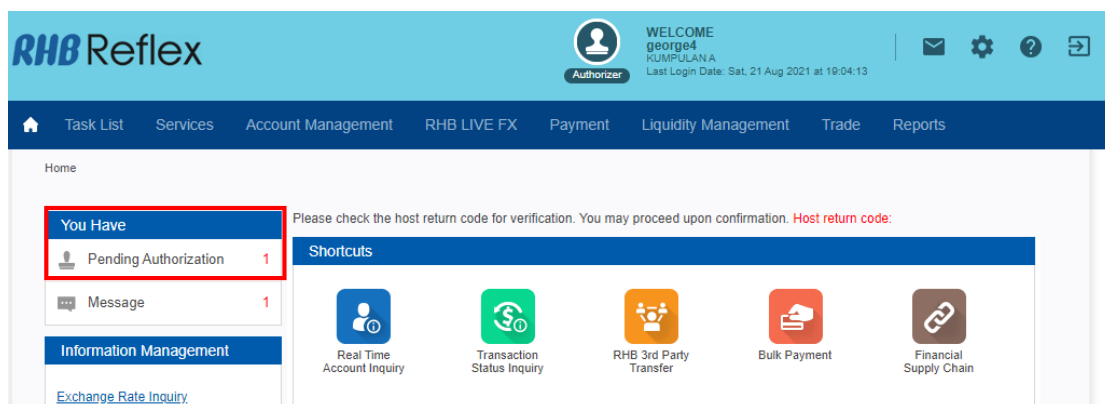
8. Enter SQL password and click "Submit".



9. Payment status will be populated. Successful payment initiation status is "Pending", otherwise please refer to the error message.

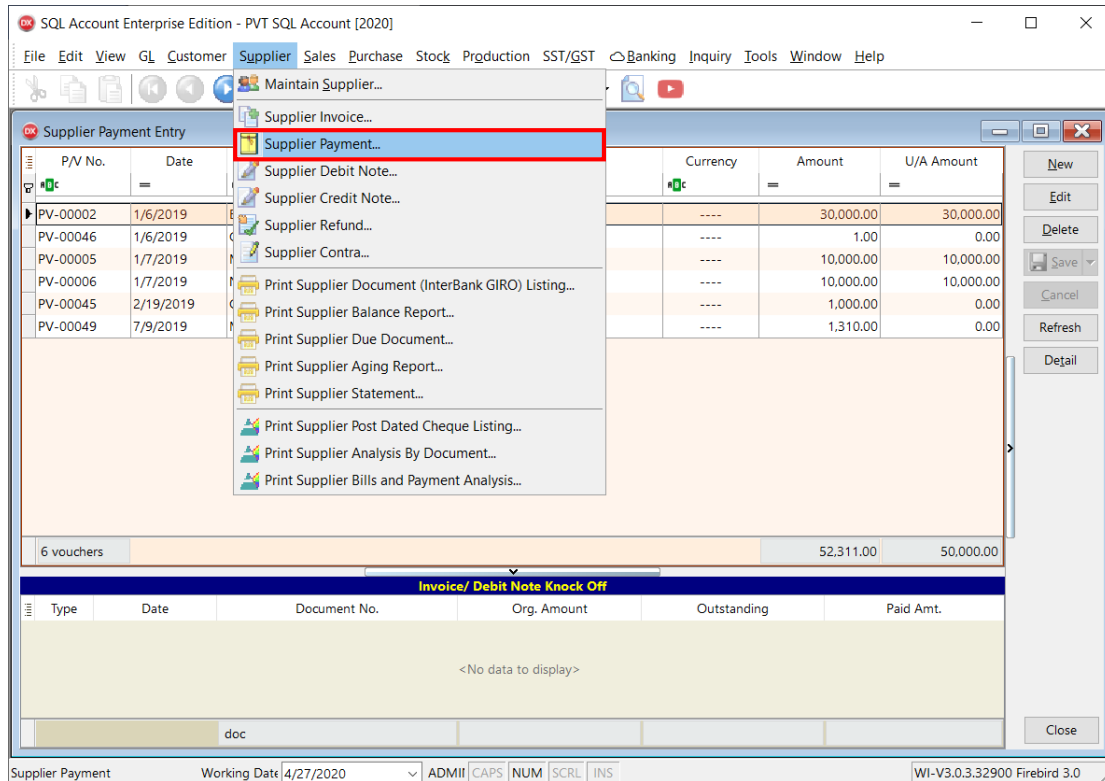


10. Login to RHB Reflex for payment authorization.

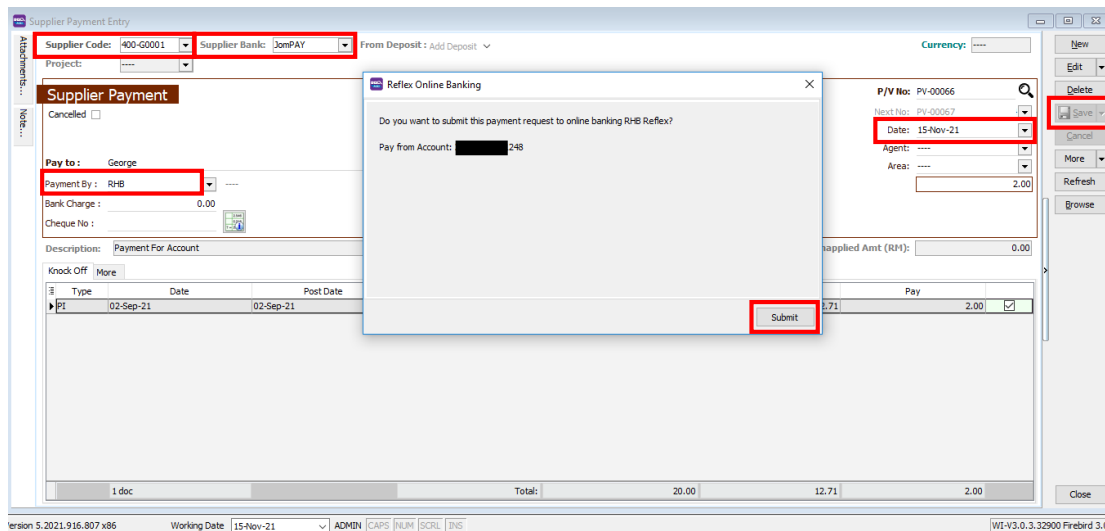


Payment – JomPay

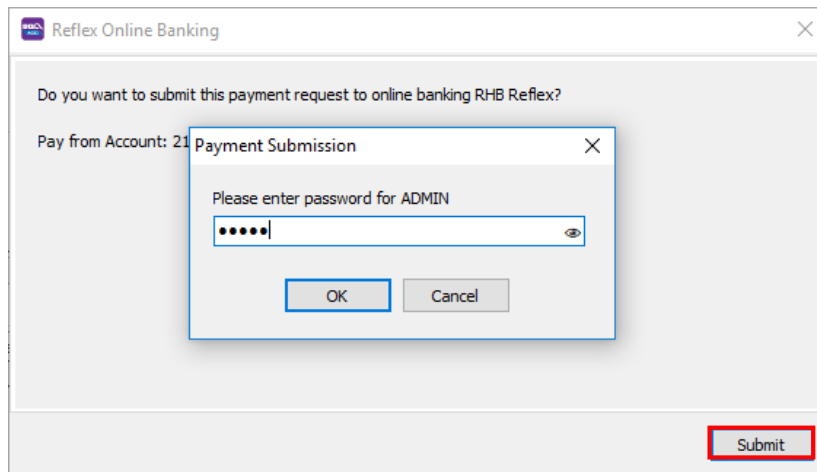
1. Select Supplier -> Supplier Payment -> click “New”



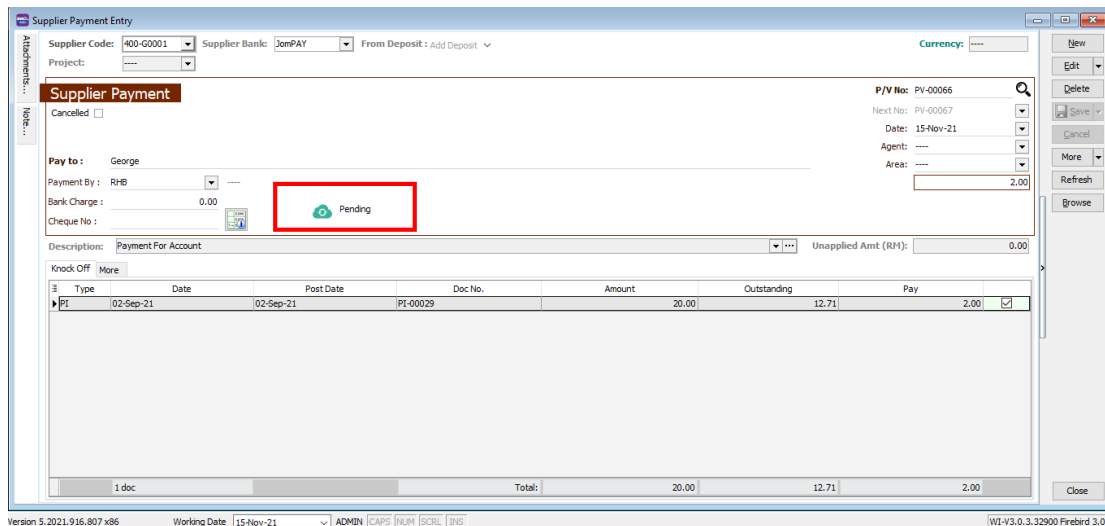
2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : JomPAY
4. Select Payment By : RHB bank account
5. Select Date (Payment date)
 - Future dated payment will be submitted to Reflex if future date is selected.
6. Click “Save”.
7. Reflex Online Banking will be pop-out, click “Submit” to proceed.



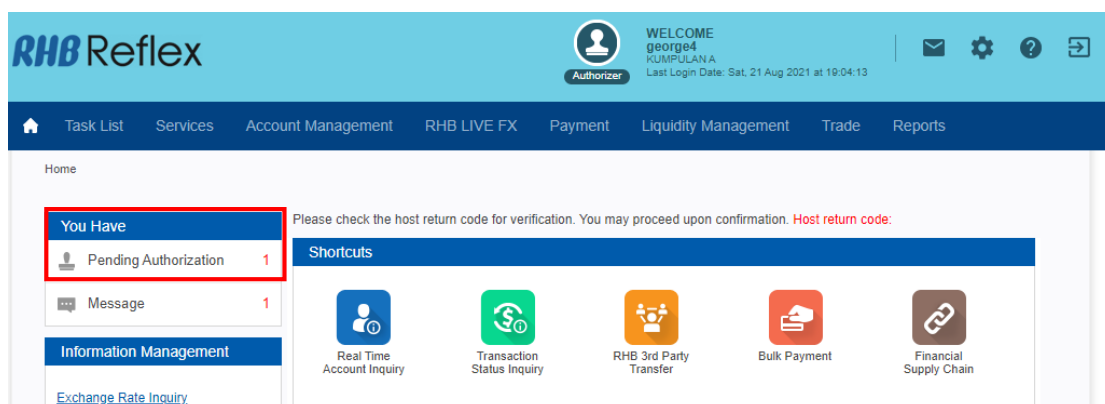
8. Enter SQL password and click "Submit".



9. Payment status will be populated. Successful payment initiation status is "Pending", otherwise please refer to the error message.

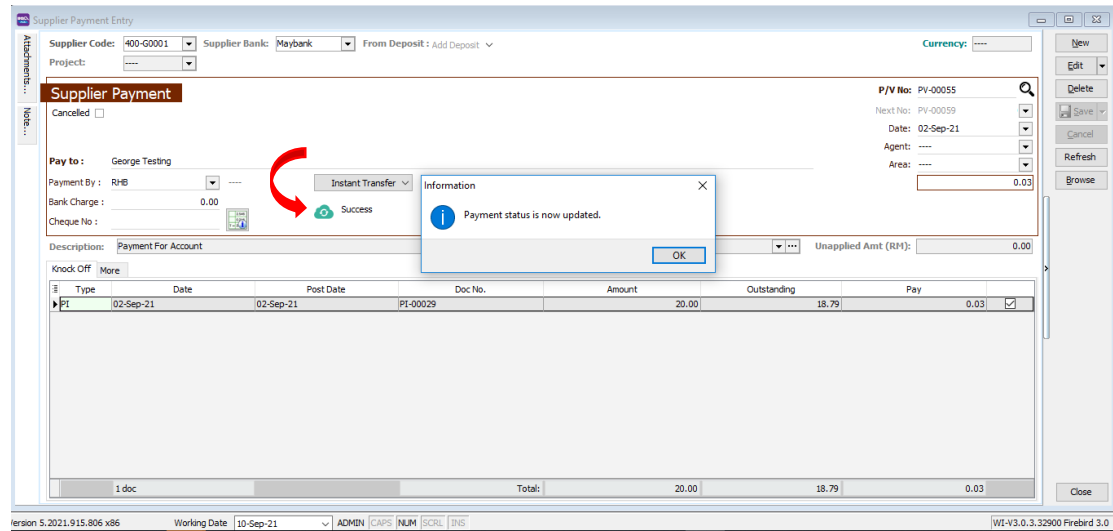


10. Login to RHB Reflex for payment authorization.

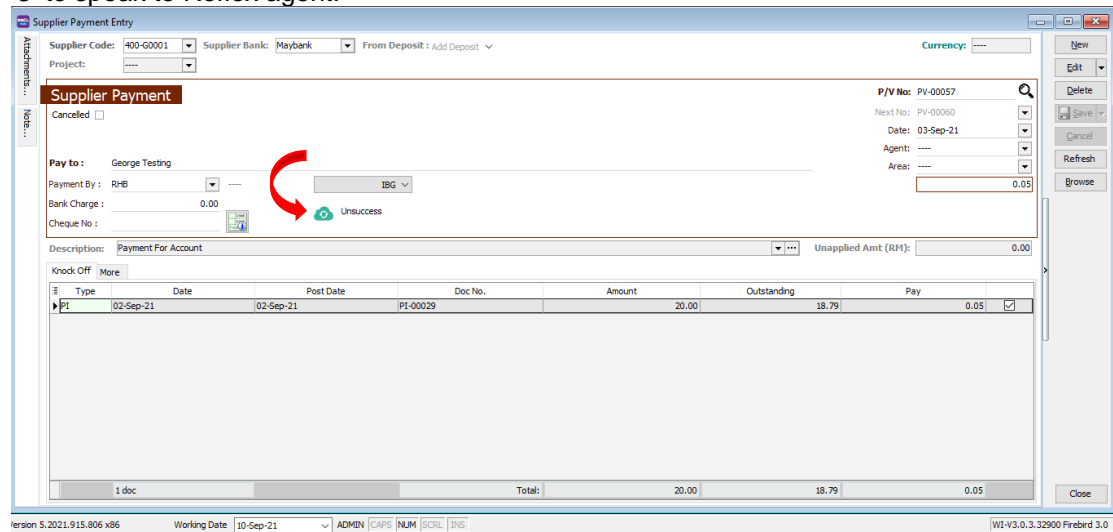


Payment Status Update

To perform payment status update, click on the green icon.
 Success – Payment has successfully processed by the bank

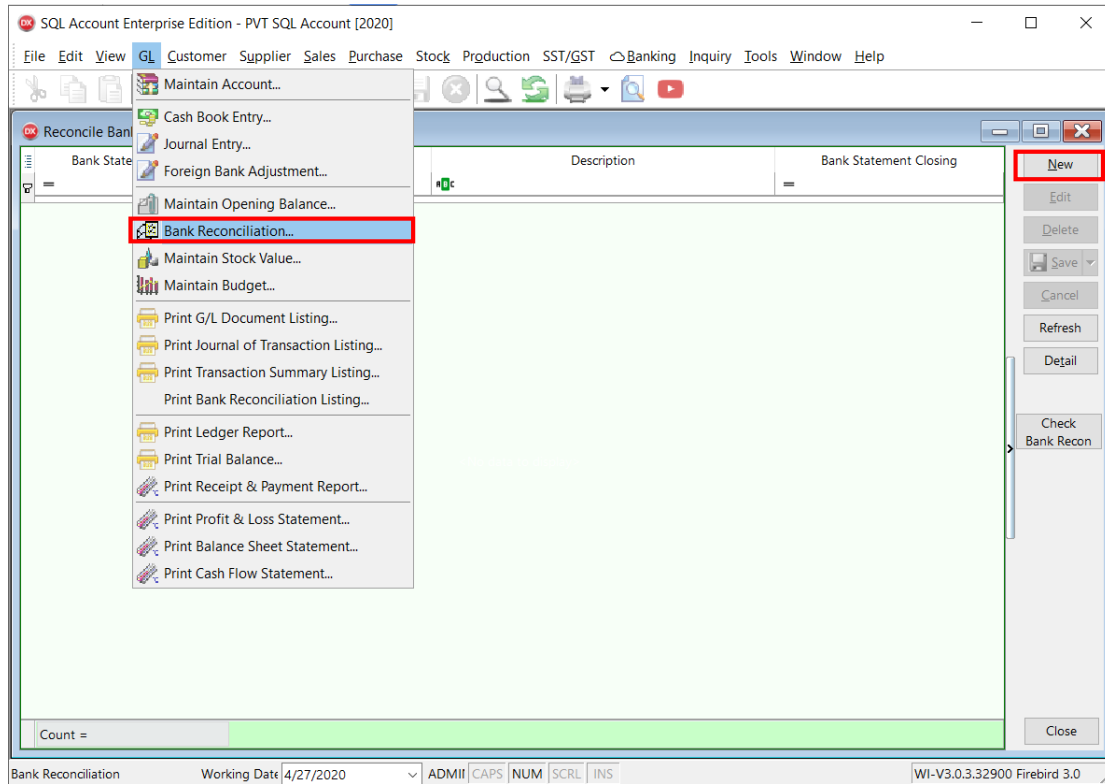


Unsuccess – Payment has rejected by the bank, please login to RHB Reflex for further details or contact RHB Reflex customer service @ +603-9206 8118, then select language and press '3' to speak to Reflex agent.

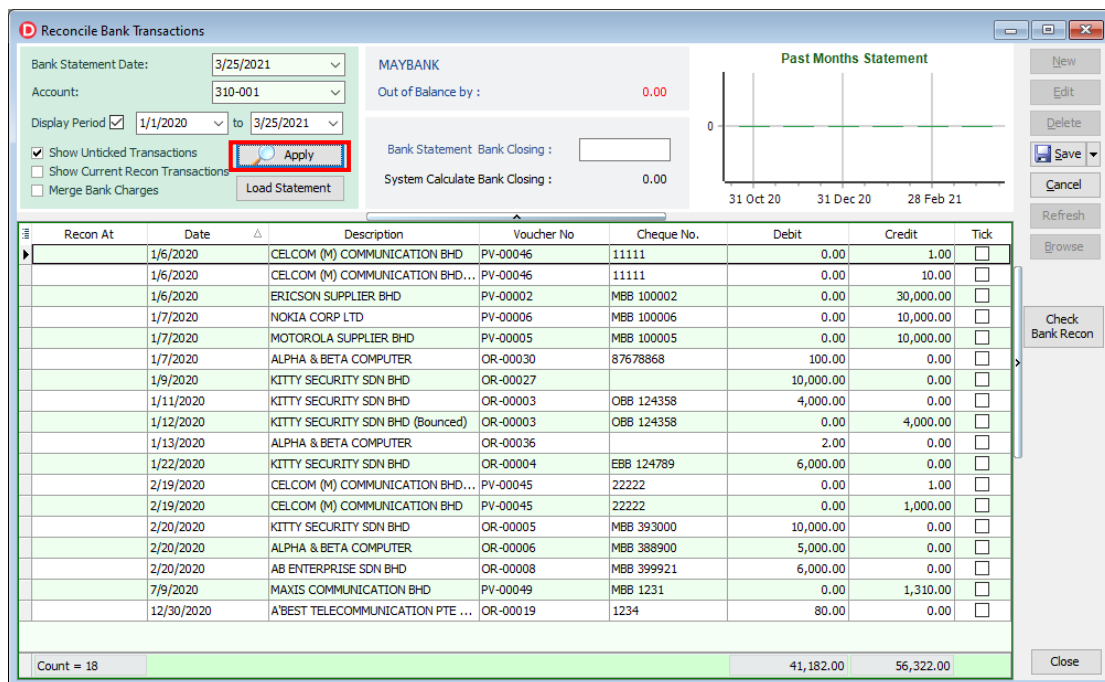


Bank Reconciliation

1. Select GL menu -> Bank Reconciliation -> click "New"



2. Select Bank Statement Date and Display Period
3. Click "Apply"



4. Click "Load Statement", transaction history (T-1) will be populated.

SQL

Recon At	Date	Description	Voucher No.	Cheque No.	DR	CR	Tick	Bank Statement (Match)
	1/7/2020	ALPHA & BETA...	OR-00030	87678868	100.00	0.00	<input type="checkbox"/>	
	1/9/2020	KITTY SECURI...	OR-00027		10,000.00	0.00	<input type="checkbox"/>	
	1/11/2020	KITTY SECURI...	OR-00003	OBB 124358	4,000.00	0.00	<input type="checkbox"/>	
	1/12/2020	KITTY SECURI...	OR-00003	OBB 124358	0.00	4,000.00	<input type="checkbox"/>	
	1/13/2020	ALPHA & BETA...	OR-00036		2.00	0.00	<input type="checkbox"/>	
	1/22/2020	KITTY SECURI...	OR-00004	EBB 124789	6,000.00	0.00	<input type="checkbox"/>	
	2/19/2020	CELCOM (M) C...	PV-00045	22222	0.00	1.00	<input type="checkbox"/>	
	2/19/2020	CELCOM (M) C...	PV-00045	22222	0.00	1,000.00	<input type="checkbox"/>	
Count = 18					41,182.00	56,322.00	Unbick = 18	

RHB

Date	Description	DR	CR	Balance	Match
5/8/2020	190217790401 null 1389680 3	300.00 OR PM	0.00	JE	
5/8/2020	190217790396 null null 4	4,000.00 OR PM	0.00	JE	Match
5/8/2020	190217790405 null null 4	4,000.00 OR PM	0.00	JE	Match
5/8/2020	2019021700001R null null null	42,860.00 OR PM	0.00	JE	
5/8/2020	rahman1 rahman 2 null 4	1,341.00 OR PM	0.00	JE	
5/8/2020	Rahman happy Rahman sad null 4	1,314,5... OR PM	0.00	JE	
5/8/2020	rahman1 rahman 2 null 4	1,341.00 OR PM	0.00	JE	

5. Click Match to perform reconciliation between SQL and RHB bank statement transaction.

- A. Amount must be same
- B. The reference must be same
- C. Click "Match" when both are matched

Transaction initiated from SQL is will be matched automatically.

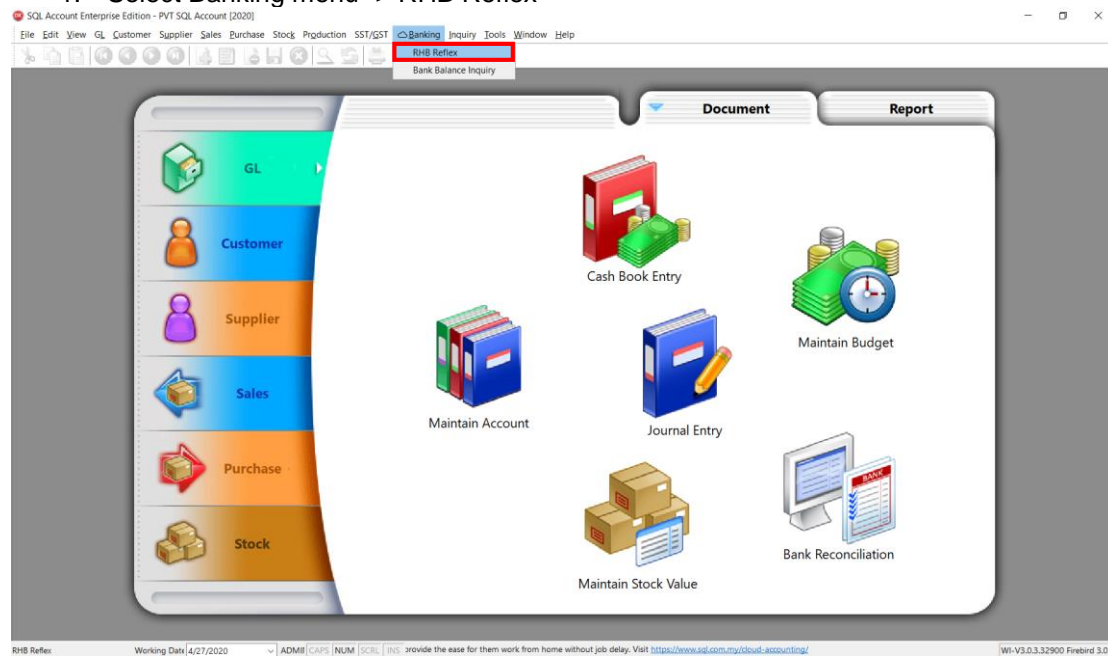
Note: RHB bank statement update at 8am daily.

Unlink RHB Reflex Account

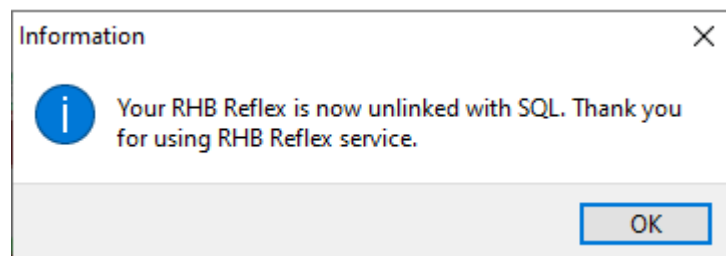
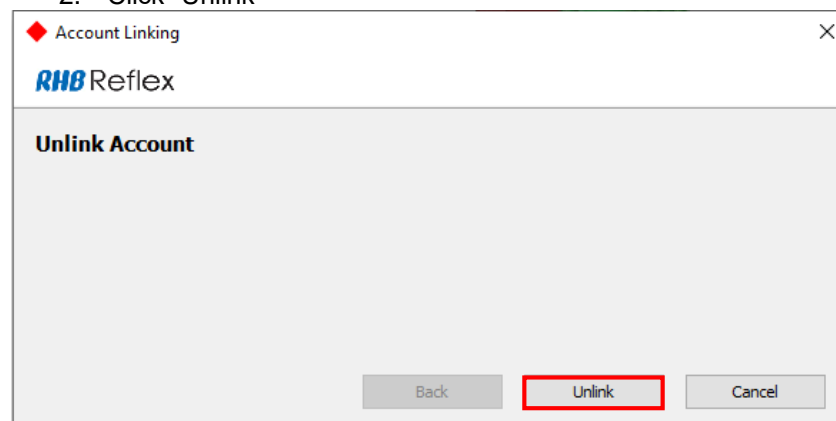
User is required to unlink RHB Reflex account if

- i. to change user email address &
- ii. to tag a new RHB Reflex user with different user access.

1. Select Banking menu -> RHB Reflex



2. Click "Unlink"



Support Channel

RHB Reflex Online Banking Enquiries

1. Call 03-9206 8118
2. Select Language (Only for 1st call.)
3. Press '3' to speak to REFLEX agent directly

or email to reflex.support@rhbgroup.com

SQL Accounting Enquiries

Tel : +603 7890 1299 (Sales)

Tel : +603 7890 1300 (Support)

Fax : +603 5886 9913

RHB Reflex User Linking User Guide

Please refer below URL link for RHB User Linking user guide.

https://www.rhbgroup.com/files/myreflex/premium/topic/all/RHB_SME_e_Solution_User_Reference_Guide_for_CBO.pdf